American Psychological Association

This Division Annual Report form has been developed to help the Committee on Division and APA Relations (CODAPAR) identify new division projects and initiatives and monitor division activities for compliance with the American Psychological Association’s bylaws, policies and rules as stated in the Association Rule 100-1- Reports, Liability Insurance, Public Statements, Contracts and Political Activities.

Division Name: The Division of State, Provincial and Territorial Psychological Association Affairs
Division Number: 31
Completed by: Angela Herzog, Ph.D.
Office Held: Past President
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MEMBERSHIP NUMBERS – Non-Contract Divisions
Non-Contract Divisions are those divisions whose non-APA member and affiliate database is not maintained by the Division Services Office.
Student Affiliates: 0
Professional Affiliates: 0
International Affiliates: 0
Others: 0

--Divisions with Chapters and Sections--
Please list the division’s chapters and sections:

Note: Each of your chapters and sections are required to submit a separate report.

There are no chapters or sections in Division 31.

Are any of your chapters or sections separately incorporated? No
If yes, please provide the state of incorporation, copies of articles of incorporation (if not provided to APA within the past year), copy of the most recent annual report, tax filings, officers and any other information regarding the legal status of the section or chapter. This should be emailed to legal@apa.org.

Special Projects
CODAPAR strongly supports and encourages new programs and initiatives led by the division. We would like to showcase and share your activities with the other divisions and invite you to list these Special Projects below:
Division 31 APA Communities provides a repository of professional practice topics with links to each SPTA website.
Division 31 APA Communities populates each jurisdiction with information on the Electronic Health Record project funded by CODAPAR.
Division 31-Division 42 CODAPAR grant maintains researched materials including laws pertinent to state-specific Electronic Health Records.
Division 31-Division 38 Health Psychology Collaborative project focuses on integrated Health Care Reform by publishing articles of current relevancy on the Health Care Reform Blog and in the Division 31 electronic Newsletter, Focus on 31.
Division 31 maintains its Mentoring Program to match ECPs with seasoned psychologist leaders to develop skills in advocacy and for professional growth into SPTA and APA leadership roles.
Division 31 maintains the biannual Diversity Leadership Development Workshop prior to SLC for intensive training in leadership skills.
Division 31- Division 42 Advocacy Collaborative focuses on coordination of advocacy and support for practice issues with APAPO, such as providing position statements pertinent to policy development.
Division 31 – CESPPA - Membership Initiative focuses on enhanced communication among SPTAs with Division 31 as the bridge, CESPPA as structural support to connect SPTA pathways, and the SPTA President complimentary membership drive to populate, invigorate and sustain grassroots SPTA investment in goals common to practice communities across jurisdictions.

Planned Initiatives
What are some of the division’s planned initiatives for the coming year? Please include any diversity activities and international activities.

•Division 31- ACCA Collaborative will be developed to commit the resources of Division 31 to the Advisory Committee on Colleague Assistance as an integral component to promote Colleague Assistance Programs within SPTAs for purposes of self-care, prevention, early intervention and psychological care to optimize professional functioning and to protect client welfare.
•Division 31 will intensify its role and position as depot and pipeline for leadership development and association governance for SPTA leaders through its strong alliance with State Advocacy, SLC and the APAPO.
•Division 31 will serve as an instrumental resource to compile and promote Leadership Forums to assist SPTAs in their recruitment of ECPs as leaders within their associations.
•Division 31 will continue to identify avenues to increase awareness of our members regarding the Health Care Reform Act, including potential for formal collaboration with other Divisions.

Inter-Divisional Projects
What collaborative inter-divisional projects are you engaged in, or planning for future engagement?

•CODAPAR Grant for Divisions 19, 22, 31, 40, and 47 to create a web-based “concussion toolkit” providing resources for clinicians, researchers, and legislative advocates working to address ‘return to play’ and relevant issues crucial to the management of closed head injuries. Division 31 continues its role to facilitate dissemination of the toolkit to SPTAs.

ADVOCACY
Did the division conduct any lobbying activities to influence Federal, State or Local legislation or encourage others to do so in collaboration with APA, the APA Practice Organization (APAPO) or otherwise? Yes
If YES, please provide a short summary of the activities and/or provide any relevant materials with your report.
Division 31 maintains our Federal Advocacy Coordinator position on our Executive Committee as part of the APAPO Government Relations Federal Advocacy Network. Alerts are provided to Division members on an ongoing basis.
**If the division has a designated person(s) to coordinate advocacy activities with APA and/or the APAPO, please provide their name(s) and contact information below:
Name: Cindy Sturm, Ph.D.
Title: Federal Advocacy Coordinator
Phone: Email:

AMICUS BRIEF
Divisions may participate in Amicus Briefs according to the procedures approved by the APA Board of Directors. In the event that the Board decides that APA will file an amicus brief, the division may not file a separate brief in the same case. (Association Rule 100-1.8) For a list of briefs filed by APA, please check the website at www.apa.org
Did the division participate in filing an Amicus Briefs in any court case during 2014? No
If YES, were the briefs approved by the APA Board of Directors? No

PUBLIC STATEMENTS
Has the division published any position or policy statements during 2014? No

If YES, please include a copy of each statement including the disclaimer statement required by Association Rule 100-1.5.

POLICY & COMPLIANCE ISSUES

ELECTIONERING
Organizations recognized by the Internal Revenue Service as tax exempt under 501(c)(3) of the Internal Revenue Code are prohibited from supporting, either directly or indirectly, any candidate for federal, state or local office including contributions or other support to any political action committees. Divisions and their chapters and section are recognized as such and they are thereby prohibited from such activities. (Association Rule 100-1.9)

Did the division endorse or support any Federal, State or Local candidate for office? No

If YES, please provide a short summary of the activities and/or provide any relevant materials with your report.

CONTRACTS
Divisions may execute contracts or grants with outside entities. Such contracts and grants that exceed $10,000 must be submitted and reviewed by the APA Office of General Counsel and the APA Finance Office.

During 2014, did the division enter into any contracts and/or grants, either of which exceeded $10,000.00? No

If YES, was a Legal and Financial Review conducted by APA? No

Please list contracts/grants and amounts below:

GUIDELINES
Is the division currently involved in creating guidelines? No

If YES, when will they be ready for APA review?

Proposed Month and Year:

Proposed Title or Topic:

Is the division in compliance with Association Rule 30.8? Yes

ORGANIZATIONAL COLLABORATIONS
Is the division formally or informally associated with any groups outside APA? No

If YES, does the division provide any financial support, membership dues or contributions to these organizations? No

If answered YES to the questions above, please provide the group name, a short summary of the activities and an explanation of the financial ties.

DIVISION DEVELOPMENT
Membership Structure

Did the division amend or make any changes to its Bylaws, organizing documents or rules of governing its affairs, e.g. regulations, operating agreement, articles of incorporation or constitution in 2014? Yes

If YES to any of these questions, briefly summarize the changes:

Did the division’s membership structure change or were any new membership categories created during 2014? No
If YES, please summarize the changes and submit a copy of the amended bylaws section that addresses these changes:

Did the division form any new committees in 2014? No

If YES, please list name and mission/activities below:

Did the division form any new chapters or sections in 2014? No

If YES, please list name and submit a copy of the new chapter and/or section bylaws along with this report.

Division 31 members voted to amend the Bylaws to include a student representative as a voting member of the board.

Does the division have a Policy & Procedures manual or a handbook for Division Officers? No

Journals/Publications

APA provides a variety of services to divisions regarding their publications. The Office of General Counsel encourages divisions to have their publication contracts reviewed to ensure the proper legal protections for the Division and APA are in place and that the Division is entering into a contract that contains the most up to date business terms. If you have questions, please contact the Office of General Counsel at (+1/202) 336-6075 or via email at legal@apa.org

APA Bylaws Article VI, Section 9 states that ‘Divisions shall publish journals only with the approval of the Council of Representatives. Proposals for division journal publication go to Council via the Publications and Communications Board. The managing and editing of such divisional journals shall be delegated, through the Publications and Communications Board, to the governance of that Division. The editor of each Division journal shall file a report with the Publications and Communications Board annually.’

Does the division have a journal? No

If YES, has the division filed its annual journal report with Publications and Communications Board? No

Is your journal contract with your current publisher up for renewal within the next 2 years? No

Is the division in the process of developing a journal? No

If YES, has the division consulted with the Publications and Communications Board? No

Is the division developing a book or book series? No

If YES, please include this information under Special Projects on pg 2.

Social Networking

Does your division or any of its chapters/sections (if applicable) host or maintain any social networking pages?

APA Communities   Twitter LinkedIn

If Yes, do your social media sites have rules governing participation of persons on these sites? Yes

(If no, please contact legal@apa.org for suggested rules governing participation on APA’s social media.)

Uploaded Files

Officer List: Division31BoardRoster2015RevisedJanuary222015.docx

ByLaws: Division31Bylawsclancopy3.2.14.docx