

Local Chapters Handbook

**Section IV,
Division Of
Psychoanalysis**

Revised January 2005

INTRODUCTION

The Division of Psychoanalysis (39) of the American Psychological Association is unique in that it has local chapters that serve their communities as organizations of professionals interested in the study and practice of psychoanalytic psychology. Local chapters are professional interest groups that seek to support the professional identity of psychologists and other professionals interested in psychoanalysis, to provide educational opportunities in psychoanalytic theory, technique, and related subjects as well as to educate the community about the value of the psychoanalytic orientation. Local chapters are open to all Division 39 members in a given geographic area and may be open to other professionals with an interest in psychoanalysis, thus serving to promote cooperation among the disciplines and serving as a local resource for collegial interchange and professional development. These local chapters are organized through Section IV of Division 39 (Psychoanalysis), which serves to promote the interests of local chapters and of their individual members, many of whom are not members of the Division.

This **HANDBOOK** is designed to help guide interested communities in the formation of new local chapters, as well as serve as an ongoing resource for existing local chapters. All local chapters should have an updated copy of the **HANDBOOK**. In addition, it is sent to any Division member who is interested in forming a local chapter upon request to the Section IV membership chairperson. The rules and procedures to be followed in forming a new local chapter are outlined below. The membership chairperson is available for advice at any stage of the group's planning and initial organization, and the Section's resources are available as needed.

THE DIVISION OF PSYCHOANALYSIS (DIVISION 39)

Division 39 of the American Psychological Association was founded in 1979 and, as of 2005, has in excess of 3500 members. There are nine sections of the Division, representing the varied interests of Division members as well as numerous task forces and committees. The Division sponsors an Annual Meeting during the spring as well as a rich program at the APA Annual Convention.

The chair of the Membership Committee as well as the officers of Section IV are interested in working with members who wish to form a local chapter in their area. There are resources currently available that should assist this process. The Division publishes a directory biannually which lists members both alphabetically and geographically, including a language fluency roster. It also lists the officers and committee chairpersons and the rosters of the various sections of the Division. A more up-to-date list of Division officials and committees can be found in each edition of the quarterly Division newsletter, *Psychologist-Psychoanalyst*. The Bylaws of the Division are attached for reference. (Appendix A)

The Division has contracted with National Association Management in Phoenix, Arizona, which now serves as the Division 39 Central Office. Our administrator is Ms. Ruth Helein. The address is: Division 39, 2615 Amesbury Road, Winston Salem, NC 27103, Phone: 336-768-1113, Fax: 336-768-4445; E-mail: Div39@namgt.com This office keeps central files and should have up-to-date lists of local chapters and the officers and committees of the Division Board, of the sections of the Division as well as of the local chapters.

SECTION IV, THE SECTION OF LOCAL CHAPTERS

Section IV is the Divisional home of the local chapters. The Bylaws of the Section, which explain its objectives, are attached in Appendix B. The local chapters are autonomous in terms of governance, programming, and finances so long as they conform to the Bylaws of the Division and of the Section. The Section represents the interests of local chapters and their members on the Division Board. A major function of the Section is to help communities form local chapters, including the possibility of providing some funding for start-up expenses of new chapters. The Section Senate also serves in a mentoring or consulting role to local chapters in need of such services. The Section has allocated program time at all

Divisional meetings. It also serves to help foster and plan continuing education opportunities at the local level and to coordinate planning and cooperation among local chapters for programming or special projects. The Division newsletter contains reports of activities of the various local chapters, which is a way of sharing ideas and cross-fertilization among the communities. Local chapters are represented in the Section IV Senate and have a chance to share ideas and socialize at a Section IV membership meeting at the spring and summer Divisional meetings. The Section has a relationship with its constituent local chapters that requires the local chapters to use the Division's tax-exempt status (see p. 13 for details). The formation of local chapters is covered *History of the Division of Psychoanalysis of the American Psychological Association*, edited by Bob Lane and Murray Meisels, published by Lawrence Erlbaum and Associates in 1990.).

Graduate Student Initiative: Currently there are two major projects developed by Section IV and available to local chapters to assist in developing their programs and membership. The Graduate Student Initiative is a program that offers a stipend to two graduate students on a yearly basis to attend the Annual Meeting. Participation in this program is offered to local chapters on a rotating basis and chapters are encouraged, but not required, to supplement the stipend offered to cover additional expenses. Section IV Membership Chair (currently that is Bill MacGillivray, email: drmacg@bellsouth.net) is responsible for this program and should be contacted for additional information.

Speakers Bureau: Andrea Corn, Psy.D. (cornpsyd@bellsouth.net) organized the Speakers Bureau several years ago. The purpose is to identify individuals who are willing to present at local chapters for little or no cost. They have agreed to present for “expenses only” although the actual negotiation of this issue is left to the chapter and participant. Andrea has a booklet that she will send out to those groups who are interested in participating. In addition, Etta Saxe has been our “technical services” person for a number of years and has audio- and videotapes of a number of Section IV Panels at the Annual Meeting. She has agreed to make these available at cost of reproduction. Contact her at luckystone34@provide.net

MEMBERSHIP CRITERIA FOR LOCAL CHAPTERS

Local chapters vary widely in the composition of their membership and in the classes of membership that they establish. However, full membership and voting rights in a local chapter must be open to all Division 39 members in the geographic area, regardless of any other criteria which the chapter may establish for membership. **In other words, the local chapters cannot have membership criteria that are more restrictive than those of the Division.** This does not preclude specific activities within a chapter being made available on a selective basis if they are based on openly established and public criteria applied equally to all members. For example, a chapter may plan a seminar or workshop open only to clinicians, so long as any criteria used are openly stated and are applied to all members. In publicizing membership or in publishing a membership directory, it should be made clear that **membership in the local chapter does not imply any kind of accreditation, or professional recognition, or competence to practice psychoanalysis as a profession.**

Many chapters, formed as interest groups, are open to all professionals with an interest in psychoanalysis and choose not to distinguish between psychologists and other members in any of the rights and privileges of membership. Other chapters choose to have two classes of membership: full membership with voting and office-holding rights for Division 39 members only, or for licensed mental health professionals only; and associate membership with some restrictions on privileges for other professionals. Many chapters, in addition, have a category of student membership at reduced fee. The representative bylaws appended to this **HANDBOOK** illustrate some of the varied organizational structures and membership criteria employed by established local chapters. In addition, the Division 39 and the Section IV Bylaws should be consulted.

In order for it to make sense for the group to be a local chapter of Division 39 of the American Psychological Association, there does need to be a certain core number of Division members in the group. This number will be determined by the Membership Committee of Section IV in consultation with the local community. All group members who are psychologists should be encouraged to join and support

APA and Division 39. The number of votes in the Section IV Senate which are allotted to each chapter depends on the number of Division 39 members whose primary membership is in that chapter. An individual can belong to more than one local chapter but can be counted, for Section IV Senate voting purposes, only in that one chapter which they designate as their primary (or "home") chapter. The Section discourages duplication or splintering of chapters in a given geographic area. The definition of a geographic area is vague; it may include several states or nearby communities or it may be a segment of a large city. A local group in an underpopulated area might become an affiliate or branch of a chapter in a nearby large city. Ask the Section IV membership chairperson for advice regarding these issues.

Most local chapters have an active Membership Committee that serves both to solicit new members from the professional community and to welcome professionals new to the community. In some communities, this is done through special membership functions (e.g., a tea or a special meeting) and/or appointing a member of the committee to welcome, escort, and introduce a new member to a regular program meeting. The membership chairperson, in close relationship with the treasurer, sends out the annual dues notices, keeps track of the membership rolls, keeps addresses and phone numbers current, and provides the membership list which must be sent to the Section IV treasurer with the Section dues each January. This list should indicate Division 39 members, for whom Section IV dues must be paid.

Local chapters are encouraged to welcome students as members, usually at a discounted rate. Larger chapters in areas where there are analytically oriented psychology training programs may have very active student committees or sponsor special student programming. There is an active Graduate Student Committee in the Division that can be consulted. ***It should be noted that students can now join the Division directly without becoming members of APA.*** Local chapters can provide a valuable service by establishing a mentoring program through a Student Committee.

ORGANIZING AN INITIAL MEETING

The process of forming an official local chapter usually begins when a group of Division 39 members, possibly along with other like-minded professionals in a particular geographic area, gets together informally with the idea of starting an interest group. Usually, this is in response to a need for collegial interchange among psychoanalytically oriented psychologists who feel isolated in their professional communities. Often, a group that initially formed as a study group seeks to expand and explores the possibility of becoming a local chapter. The initial informal meeting provides a forum to share ideas about the possibility of forming a group that would sponsor various activities such as lectures, workshops, study groups, or peer supervision groups. Following this informal meeting, advice is usually sought from the Section IV membership chairperson and possibly from other local chapters. This **HANDBOOK** should be requested at that time. The initiators then begin a planning process in which they assess the interests of their community in forming a local chapter. This should culminate in a formal organizational meeting in which all Division 39 members in the geographic area would be invited to participate. Of course, this meeting could also be open to all interested professionals in the community.

The initial meeting, advertised as outlined above, should be for the purpose of ascertaining the degree of interest in forming a chapter. The meeting might include an interesting program to attract attendance and/or it might feature a consultant from the Section. This **HANDBOOK** should be available at that meeting. Attendance should be taken and minutes recorded. A consensus should be reached regarding some mutual goals for the potential group. A Steering Committee should be formed at this meeting which either would consist of all those wishing to serve or would be a committee elected by those present at the organizational meeting.

ROLE OF THE STEERING COMMITTEE

Once the initial meeting is held and the Steering Committee is formed, temporary officers should be elected and a Bylaws Committee formed. There are sample bylaws appended to this **HANDBOOK** as well as the Division 39 and the Section IV Bylaws. These should be carefully consulted, since no local chapter bylaws may contradict those of the Division or Section. Bylaws should be drafted and approved

by the Steering Committee, with as much input from the larger interest group as possible. These bylaws would then be subject to ratification by the general membership at some appropriate later date when a reasonable core membership has been enrolled. The Steering Committee should arrange a membership drive with particular attention to enrolling Division 39 members. Usually some initial program ideas will be worked out simultaneously with defining the bylaws and organizational structure and objectives; members can then be enrolled prior to or during initial programs or organizational meetings. The Steering Committee should organize the nomination and election of officers according to the procedures outlined in the group's bylaws. These events should take place in a timely fashion; in any case, within a year following the formation of the Steering Committee.

It is to be noted that there is no Section IV requirement that Division membership be a prerequisite for being on the Steering Committee or holding office in a local chapter--except for the office of representative to the Division 39, Section IV Senate. Every local chapter must have such a representative who is delegated to attend the Section IV Senate meeting at the spring and summer Division meeting and who votes on behalf of the local chapter.

APPLYING FOR SECTION IV MEMBERSHIP

The membership chairperson of Section IV is available for consultation at any step in the local group's process. In addition, the wealth of experience in the existing local chapters is available to a new chapter by request. It is possible that an experienced member from a geographically adjacent chapter could be available for consultation either by telephone or in person. There is a list of local chapters and their current representatives to the Section IV Senate enclosed with this **HANDBOOK**. In addition, many local chapters have membership brochures, sample flyers, newsletters, etc. which they would happily share with a chapter in formation. A local group may apply for official chapter status at the point that: (1) The Steering Committee has approved an organizational structure and a set of bylaws, (2) temporary officers have been selected, and (3) an initial membership drive has been held and a core membership has been enrolled, including the number of Division 39 members designated as appropriate for that geographic area.

Application for official chapter status is done by writing to the Section IV membership chairperson, enclosing a copy of the approved bylaws and outlining the organizational steps followed, including evidence of the notification of all geographically relevant Division 39 members. The correspondence should also specify the number of members currently enrolled and should include the names of the members of the Steering Committee and of the initial officers. The membership chairperson ascertains that the procedures conformed to the rules above, that the group does not duplicate another chapter in the geographic area, and that the bylaws do not contradict the Division 39 or the Section IV Bylaws. The new local chapter is then presented to the Senate of Section IV at its next meeting (April or August) for acceptance and, if this is positive, the new chapter is proposed to the Division Board that same day. Once the group is approved by the Division Board and the annual dues assessment is paid to the Section, the group's representative may vote in the Section IV Senate with the number of votes being proportional to the number of Division 39 members in the local chapter, by the formula in the Section IV Bylaws.

In accordance with Article VIII of the Section IV Bylaws, local chapter status may be revoked "for non-payment of dues, assessments, and/or fees, for unethical conduct, or for other causes."

FINANCES

A. Assistance to Chapters in Formation: The Section has funds that are available for helping local chapters in formation, perhaps for initial mailing and publicity expenses or for an initial program. The chapter in formation may apply for these funds at one of two points: (a) when the local group has fulfilled the requirements of notifying all geographically relevant Division 39 members, formed a Steering Committee and selected temporary officers following an initial meeting, and is in the process of preparing bylaws and planning programs, or (b) at the same time that the new group applies for official chapter status. Application for these funds should be made to the Section IV membership chairperson, including a

budget for the use of the funds. Following Section IV committee review, funds will be awarded; the amounts will depend on the Division budget and the number of applications in that year. The amount is usually in the range of \$500-\$700 and has never exceeded \$750.

B. Dues Following the establishment of a local chapter, dues (currently) of \$4.00 per Division 39 member in the chapter are assessed. Notification of the annual dues collection is sent out to the local chapters' Division representatives in the late Fall prior to the January in which they are due. Payment of the annual dues is a prerequisite to voting in the Section IV elections in that calendar year. Failure to pay dues to the Section by the August meeting will result in the local chapter being reviewed by the Section Senate for revocation of its official status. Each local chapter is responsible for sending annual dues as well as a director and/or mailing list of all its members, indicating those who are Division 39 members to the Section IV treasurer in January of each year. This annually updated mailing list is essential for sharing information, such as the Spring Meeting programs, with the non-Division members of the local chapters. An annual total of the number of members in Section IV is important so that we can measure our impact. All members of local chapters are individual members of Section IV even though this does not imply membership or voting rights in Division 39. The name(s) of the Section IV representative(s) should also be sent to the treasurer, along with the dues, so that the mailing list for the Section IV Senate can be prepared in adequate time for the Spring Meeting of the Senate. Chapters whose representatives change between April and August are responsible for informing the Section treasurer prior to the APA meeting in August, in time for announcements for the August meeting to be sent to the current representative(s).

C. Legal and Reporting Obligations: Local chapters may use Division 39's tax-exempt status. Some chapters have formed as nonprofit corporations in their states and can get tax-exempt status on their own accord. It is to be noted that all local chapters, as fiscal entities, must have a tax reporting number whether as an organization, a corporation, or under the umbrella of the Division's number. Appropriate financial records must be kept and filed as required by the IRS and/or by the Division. For many chapters, using the Division's tax-exempt number allows for simplification of tax reporting and for the ability to make purchases without paying sales tax. Local chapters interested in using this Division benefit must request information from the Section treasurer. A copy of the Division's IRS Determination Letter can be obtained either from the Division treasurer or the Section treasurer. For more information, one should contact Kathy Gebe at the APA Central Office Accounting Department (phone: 800-374-2720).

If a chapter is operating under a tax ID number other than that of the Division, the chapter must send a copy of its IRS Determination Letter to the Division Central Office in Phoenix (address on p. 2). All local chapters are required to submit an annual financial statement to the Section IV treasurer, who will forward it to the Division treasurer. This includes Chapters using the Division 39 tax-exempt number as well as those operating under their own number.

Certain reporting procedures must be followed. A sample reporting form is enclosed (see folder pocket) and is also available from the Section treasurer. It is also necessary that these chapters operate on a calendar year basis for financial matters, although many chapters follow an academic year for programming matters. In order to achieve the timeliest processing of these financial statements, they must be submitted in January of each year along with the annual dues.

CONTINUING EDUCATION AND CHAPTER PROGRAM DEVELOPMENT

FORMATS FOR PROVIDING EDUCATIONAL PROGRAMMING A central focus for most local chapters, other than socializing and networking, is to provide educational opportunities through which members may enhance their knowledge about topics such as psychoanalytic theory, applied psychology, therapeutic skills, and the interface of psychoanalysis with other disciplines. Local chapters also provide an opportunity for their members to share their own work, to develop their skills in writing and presenting papers, and in teaching in various formats. There are a number of formats that have been used successfully by various local chapters; among the most popular are speakers and program meetings, study groups, workshops, and courses. These may be offered for continuing education credits. **However, no local chapter may offer certification or accreditation as an aspect of its educational program.** Each

issue of the *Psychologist-Psychoanalyst* carries program information both from the sections of the Division and from various local chapters as well as advertisements for upcoming programs of interest, thus providing a forum for the exchange of information on programming through which local chapters can enhance their program endeavors.

Here are some general principles and examples of several program formats: **A. Speakers and Program Meetings:** Some local chapters have monthly program meetings with either invited speakers, members presenting papers, panels, film presentations, or a topic addressed by group discussion. A local chapter may also sponsor an outstanding speaker at a meeting open to the professional community or to the general public; this may be in cooperation with another local organization or a training facility and may be offered for a fee to defray expenses or to make money which can then be used for other organizational endeavors. Some local chapters sponsor a special program featuring presentations by students at local graduate schools. The Education and Training Committee of the Division is preparing an annotated speaker list that will be available to local chapters; currently Sections I and V have available lists of their members who are available for speaking engagements. The Education and Training Committee welcomes ideas and input from local chapters and is available for support programming.

B. Study Groups: These may take many forms. They may be open-ended or have a limited number of sessions. They may have an open membership or be limited by some criterion (e.g., clinicians only). They may be leaderless or use a paid facilitator or teacher. A study group may be in preparation for a specific chapter program (e.g., reading the work of an author before a lecture or workshop); or it may be on a topic of general interest (e.g., self psychology, issues of gender in psychoanalysis, treatment of eating disorders). It may take the form of a journal club, discussing readings from one or more journals; or it may take the form of a peer supervision group or a continuous case presentation seminar. Study groups often have the added benefit of generating programs for the total membership of the chapter, such as panels or workshops, or they may generate programs to be submitted to Divisional meetings.

C. Workshops: Workshops provide opportunities for a more intensive experience with an instructor and the opportunity for more give and take among the participants. Workshops may last several hours, a day, or several days. The workshop format, usually involving an appropriate fee, has enabled local chapters to gain access to senior level psychoanalysts or other outstanding teachers and their thinking. Some chapters have used the format of bringing in a noted speaker for a weekend to include a lecture open to the professional community and a workshop limited to a small number and often limited to clinicians. A related format is that of a clinical dialogue between a senior clinician and a limited number of participants.

D. Courses: Some local chapters conduct courses that provide a formal learning experience. These courses vary in length from several sessions to a semester or an academic year. Courses may be taught by chapter members or outside experts and may be limited to members or offered to the professional community. Courses usually include a reading list and a formal syllabus. While courses may be offered for continuing education credit through appropriate channels, they may not be offered for certification or accreditation of any kind.

OFFERING CONTINUING EDUCATION CREDIT

Each mental health discipline has its own method of providing continuing education credit. For psychologists, the American Psychological Association approves organizations as providers of continuing education activities (in contrast, for example, for social workers, the National Association of Social Workers must approve each specific program). Organizations may apply to the APA to be granted Sponsoring Organization status; Division 39 has been granted such a status, and a mechanism exists by which local chapters may use the Division 39 approval in order to give credits to psychologists who participate in their educational activities. This saves the local chapter the time and money involved in becoming an independent sponsor. However, some states have state accreditation requirements that take precedence, thereby making it necessary for a local chapter to be recognized by its state Board of Examiners in order to grant acceptable continuing education credits. Each local chapter should check with

its state's Board to ascertain the requirements involved. Under either the Division or the state Board's authorization, the local chapter may then decide for which of its programs it will offer continuing education credits. The name and address of the current Division 39 CE chair can be found on the back of the latest *Psychologist-Psychoanalyst*. While an activity is in the planning stage, the Division 39 CE chair should be contacted so that s/he can decide whether the activity meets the criteria for CE credits. Normally, workshops, courses, and program meetings featuring speakers will be granted credit.

Local Chapters who wish to offer continuing education activities under the auspices of Division 39 CE Program should request a CE Handbook from the chair of that program. Currently, the chair is Pat Strasberg (Email: pstras@cox.net). Contact information is on the penultimate page of every issue of the Division 39 newsletter.

NEWSLETTERS, DIRECTORIES, PUBLICATIONS, AND WEBSITES

Several chapters have a membership brochure that describes the purpose of the group and is used primarily as an outreach tool. Local chapters may also publish a membership directory; if this is available outside of the membership itself, it must clearly state that membership in the local chapter does not imply any professional qualification. Many chapters find it helpful to have a monthly newsletter during the program year which keeps members informed about upcoming programs, news of members, Division activities, and related professional opportunities and which may also accept classified advertising regarding office space, services available, or groups or classes being offered. This newsletter may also be sent to other professional groups or other nearby local chapters as a courtesy. Local chapters are encouraged to send their newsletters and announcements of major programs to all the local chapters, via the Section IV representatives, and to share announcements of events in other communities with their members. This is a good way to share program ideas and to know with whom to check about specific program experiences (e.g., how successful was Dr. X when s/he spoke in another community). Further, since we all travel so much, it is helpful to know about potential program ideas in other communities.

Some chapters have started periodicals or journals. This allows members a chance to share their written work with their colleagues and may serve to encourage members to develop their writing skills. Book and movie reviews, summaries of chapter programs, poetry, artwork or cartoons by members, and topical articles are formats that have been included in local chapter publications. Although these are generally too expensive to mail more widely than to one's own membership, they might be made available at meetings of other local groups or shared with other local chapters or distributed at Division or Section functions.

Local chapters also have the opportunity to describe and promote themselves on the Division 39 website (www.division39.org). Each local chapter is listed with contact information. This is the chapter's opportunity to reach a national audience. Most information fitting to a newsletter or local publication is also appropriate for the website. To provide information on the website, contact Larry Zelnick, PhD, at lzel@psychoanalysis.net.

ARCHIVES

Some chapters have found it useful to have a central file system and to keep copies of all the papers given at program meetings, the publicity used, etc. For major speakers, if the speaker is willing, tapes may be made which can then be sold to cover the cost. These can also be retained in the archives. These archives can serve as a community resource library as well as documenting the history of the chapter and providing material for exchange with other chapters.

COMMUNITY RELATIONS

Community outreach is deemed to be an important function of a local chapter. Local chapters, as representatives of their parent organization (Division 39 and therefore the American Psychological Association), must uphold the good reputation of psychology as a profession and must positively represent the interests of psychoanalytic psychology in the general community, the media, and among one's professional colleagues. This has been done in many ways by various local chapters, such as offering a speakers service from one's membership to the community (e.g., to schools, religious groups, psychology classes), coordinating special lectures or workshops with other community groups (e.g., film or theatre programs with psychoanalytic commentary cosponsored with a cultural institution), cosponsoring a relevant book club or party with a community group or bookstore, participating with other mental health groups in responding to a community crisis, joining with the local or state psychological association in sponsoring a community activity or responding to a community need. It may be that a lecture sponsored by the local chapter is of general interest to the community and could be widely publicized either in the local media or through such outlets as bookstores and schools. In cases where programming is relevant only to the mental health community and is not being limited to the local chapter membership, advertisement of the program in newsletters of related mental health groups is advised. Relations with other mental health organizations and the graduate training programs sponsored by various mental health disciplines should be cordial and would be enhanced by clearing the calendar for major functions with these other local groups. In larger communities, the local chapter might have a committee specifically for liaison with other professional groups.

Local chapters are encouraged to work through the Division 39 Public Information Committee, which has sponsored media training at the Annual Meeting and APA Convention, developed brochures for use with general population, and so on. Currently, the chair for this committee has not been appointed. The chair of the Outreach Committee is Marylou Lionells (Email: mlionells@psychoanalysis.net) and information about various outreach activities around the country can be found at www.dic39outreach.org.

RELATIONSHIP TO PSYCHOANALYTIC TRAINING INSTITUTES

Prior to the settlement of the GAPPP lawsuit, it was extremely difficult for non- medical clinicians to seek formal analytic training outside of New York and Los Angeles. Institutes of the American Psychoanalytic Association required psychologists to seek waivers for full training and did not accept candidates from other mental health disciplines. In response to this inequity, several communities in which there was a strong group of psychoanalytically oriented non-medical mental health practitioners (generally, a strong Division 39 local chapter) started their own psychoanalytic institutes.

Since the rules of APA forbid divisions or local chapters of divisions running education or training programs that have any accrediting function, there must be no formal relationship between institutes and local chapters. Thus, although local chapter members have played a central role in the development of local institutes, such local institutes must be incorporated separately, and administrative structures must be totally separate. In some communities, the local chapter functions as a society for the institute.

In the same way that Section IV supplies consultation and startup funds to new local chapters, the Education and Training (E&T) Committee of Division 39 provides assistance to newly forming institutes started by Division 39 members. The E&T Committee chair can arrange consultation with other local chapters that have started institutes. Whether this latter is desired or not, for informational and coordination purposes, the E&T chair should be informed of the community's interest.

Concern has existed that in establishing formal training programs in psychoanalysis, a multi-tiered and hierarchical system will be created, wherein the local chapter and the new institute will compete for prestige, economic power, and people energy. There have also been concerns that local chapters would compete with the institutes for teachers, workshop, and/or course students. It is hoped that as local chapter members train further as analysts, they become better teachers, enriching others by passing on knowledge

to others through the educational activities of the local chapter. It is also hoped that the local chapter will increase its membership through the presence of an active institute.

With the settlement of the GAPPP lawsuit, more Division 39 members are training in the institutes of the American and IPA. In addition, the Division's relationship with the APA and IPA has become more collegial in some ways and in some locales. It is hoped that, in most communities, there will be increasing opportunities for cross-fertilization between the local chapters and the already established institutes in community education, professional education, and the broadening of psychoanalytic discourse beyond the parochial interests.

The following independent institutes have received some financial assistance from Division 39:

- Massachusetts Institute for Psychoanalysis, c/o 23 Colonial Drive, Westford, MA 01886 (978) 692-4790
- Minnesota Institute for Contemporary Psychoanalytic Studies, 527 Marquette Avenue, South Suite 1620 Minneapolis, MN 55402 (612) 673-0503
- Oklahoma Society for Psychoanalytic Studies, PO Box 12683, Oklahoma City, OK 73157-2683
- Psychoanalytic Institute of Northern California, 2252 Filmore Street, San Francisco, CA 94115 (415) 922-4050
- Seattle Institute for Psychoanalysis, 4020 East Madison Street, Suite 230, Seattle, WA 98112 (206) 328-5315 -

In response to disappointment in attempts to be fully accepted by the American, many members active in the governance of Division 39 spearheaded a movement to organize the non-medical institutes into a confederation that would include a range of psychoanalytic perspectives and broadly serve the needs and interests of interdisciplinary education and training. The International Federation for Psychoanalytic Education was officially launched in November 1991, aided in its startup efforts by financial assistance from Division 39. The Federation is an independent, interdisciplinary organization, whose focus is on issues in furthering and expanding psychoanalytic education, as an enterprise separate from accreditation of programs and/or qualifying of individuals. It is open to all organizations and individuals, from various professional disciplines (not only mental health disciplines) and theoretical perspectives, who want to think together about clinical, academic, and public education in psychoanalysis. Since the Federation is not an accrediting group, local chapters may join as organizational members and individual local chapter members are welcome as individual members. Those interested should contact the current president: Harold B. Davis, Ph.D., 27 West 72nd St., New York, NY 10023, 212-496-0127, hdavisnyc@aol.com

ROLE OF THE EDUCATION AND TRAINING COMMITTEE

The Education & Training Committee of Division 39 wants to be sure you are aware that we have allocated in our budget, funds for small grants to local groups in the formative stages of establishing new psychoanalytic education and training centers. These are not grants to the local chapters themselves for programmatic or continuing education activities. Rather, we offer support to the organizing or steering committees of start-up institutes or training centers that may be in formation in your local area. Please pass this information along if there is such a group associated with your local chapter community. We look favorably upon requests for support to cover the costs of initial organizational meetings, correspondence and advertising for such steps, and travel and fees for consultants to advise on the launching of an institute. Requests for funding should be addressed to me, and should specify:

1. Who is involved thus far in the formation of the program
2. What has been contributed, in time and money, at the local level
3. What provision exists for ongoing local support
4. What are the institute's educational mission, philosophy, and structure

This information, along with any other written material already produced that describe the new program, can be sent to me at sdorfanos@aol.com. Finally, the Education & Training Committee would be happy to help identify consultants of potential use to the organizing committees of nascent training programs. Current chair is David L. Downing (email:ddowning@uindy.edu).

BYLAWS OF LOCAL CHAPTERS

Appendix C contains a selected set of local chapter bylaws. These bylaws were chosen as representative of a number of differing situations and contours within the group of local chapters. There are several specific points to keep in mind when preparing local chapter bylaws.

1. Local chapters are designated as "interest" groups and not "formal" educational providers, except for CEs.
2. There needs to be a statement linking the local chapter with the Division- something like "The objectives of the local chapter (name) are consonant with those of Division 39 and abide by the ethical principles of the APA...."
3. There needs to be a statement explicitly indicating that members of Division 39 are eligible for membership.
4. Statement indicating that membership in the local chapter does not imply competence in psychoanalysis or psychotherapy.
5. There needs to be a Section IV representative, either appointed or elected, included in the executive board. Functions include: 1) attendance at Section IV Senate Meetings two times a year, 2) communication with other local chapter representatives, 3) liaison with Section IV Board to communicate activities and accomplishments of local chapter.
6. Fiscal year should coincide with Division fiscal year of January through December.

Appendix B Section IV Bylaws

American Psychological Association Division 39 (Psychoanalysis)

By-Laws – Revised 8-99 Section of Local Chapters (Section IV)

Preamble

The purpose of the Section of Local Chapters is to provide a foundation, within Division 39, for groups of division members in diverse geographical locations to establish local psychoanalytic societies, to help those societies establish any desired program of psychoanalytic training and education, and to help create for individual members of the division the local support necessary for the maintenance of a coherent identity as a psychoanalytic psychologist. This section is intended to create a place within the division where the local groups can share common interests in the highest quality of psychoanalytic education while at the same time maintaining a vital sense of autonomy and cohesiveness within each group.

Article I—Name

The name of this Section shall be the “Section of Local Chapters”, Section IV of Division 39 of the American Psychological Association.

Article II—Objectives

This section subscribes to the objectives of both the American Psychological Association and of Division 39.

A. General Objectives

1. To develop, in cooperation with the Board of the Division, guidelines concerning the relationship between Division 39 and its Local Chapters.
2. To foster the development of local chapters by helping with their organization and funding, by disseminating information, and by providing a network for communication among them.
3. To help foster interest among psychologists in psychoanalytic psychology and in the Division of Psychoanalysis throughout the country by encouraging the formation of local chapters.
4. To establish a program of visitation and consultation among local chapters to enable those groups experiencing organizational and/or factional difficulties to benefit from the coordinated experiences of the Section.

B. Scientific and Research Objectives

1. To encourage and support research within local chapters and to assist in the coordination of any project in which several local chapters participate jointly.
2. To provide a forum for developing new research projects and collaborative research among local chapters.

C. Clinical Objectives

1. To create channel through which members of local chapters, who have limited or no access to the kind of supervision from senior psychoanalysts necessary for the continued development of their clinical skills, can obtain such supervision.
2. To facilitate, through the Section, formal continuing education programs designed to meet the needs of various local chapters or groups of local chapters.

D. Professional Objectives

1. To secure, in the communities where Division members work, the identity of the professional psychologist as a qualified student and practitioner of the theories and techniques of psychoanalysis.
2. To counter a sense of professional isolation, particularly among local chapter therapists in private practice who are not affiliated with psychoanalytic institutes or other similar organizations.

Article III—Membership

There shall be two types of membership in the Section: Local Chapters Membership and Individual Membership.

Local Chapters Membership

1. Membership in this Section shall be open to any regional group approved by the Board of Directors of the Division of Psychoanalysis as an official Local Chapter of the Division.
2. Any local group registered with this Section as a chapter should notify all Division 39 members in their area that a chapter has been formed. Full chapter membership and voting rights should be open to all Division members who wish to join the local chapter. This does not preclude specific activities within a chapter being made available on a selective basis if they are based upon openly established and public criteria applied equally to all members.
3. All local chapters shall demonstrate in a manner satisfactory to the Section that they are participating in activities related to psychoanalysis, are pursuing the objectives of the Division and Section, and are abiding by the ethical principles of the American Psychological Association.

Individual Membership

1. Members of a local chapter shall automatically become individual members of the Section, with their membership status in the Section the same as in the local chapter. Member status shall in no way imply membership or voting rights within the Division of Psychoanalysis nor competence to practice psychoanalysis as a profession, but it is expected that all classes of membership within local chapters will be composed of professionals with an interest in psychoanalysis.

Article IV—Officers

1. The officers of the Section shall consist of the President, President-Elect, Past-President, Secretary, Representative to Division's Board of Directors, and Treasurer. The President-elect shall hold a one-year term of office, succeed to the Presidency the following year for an additional year, and serve as Past-President for one year. The Secretary, Representative to Division's Board of Directors, and Treasurer shall serve a three-year term of office. Each officer shall perform the regular duties of their respective positions, and in addition any specific duties described elsewhere in these by-laws or assigned by the Board of Directors (Senate) of the Division.
2. The Section Senate shall function as the Board of Directors of the Section. Each member's local chapter regardless of its member population shall have one voting representative on the Senate. Each member local chapter shall elect or otherwise designate its representative to the senate. That representative shall serve for a term of no less than one (1) year and no more than three (3) years, as designated by the local chapter. Senate representatives shall have weighted voting according to proportional representation in accordance with the number of Section psychologist members and allied professional members in the local chapter they represent, as follows:

1 to 10 members:	1 vote
11 to 30 members:	2 votes
31 to 60 members:	3 votes
61 to 100 members:	4 votes
100 to 150 members:	5 votes
Over 150 members:	6 votes
2. The number of votes allotted to each chapter depends on the number of Division 39 members whose primary membership is in that chapter. Although an individual can belong to one local chapter, individuals will be counted, for voting purposes, only in the one they designate as their primary chapter.
3. Candidates for office in the Section shall be mental health professionals who are psychologist members (or allied professional members) of the Section and the Division, except for office of representative to Board of Directors of Division 39. They shall be nominated by local chapter representatives to the Senate. When nominations are called by the Nominations and Elections

Committee, each representative will cast his/her full allotment of votes for one person qualified to run for office according to these by-laws. The two people who receive the most nominating votes for each office shall be the candidates for that office. Each local chapter representative shall then cast his/ her full allotment of votes for one of the two candidates running for each office, or shall abstain from voting.

4. Officers shall be nominated and elected by mail ballot according to the divisional timetable for elections. Terms of office shall start on January 1 of the following year.
5. Sections have one voting representative to the Division's Board of Directors and are represented in a number of standing ad hoc committees of the Division. If the Section's membership falls below 5% of the Division membership, the Division Board may elect to rescind the Section's voting privileges. The Section representative to the Division's Board of Directors shall be elected to serve a three-year term of office with a limit of two consecutive terms. The Representative shall report regularly to the Section IV Senate regarding the proceedings of the Division 39 Board, and shall represent the views of the Section IV Senate to the Division 39 Board. Section representatives must be members or fellows of the American Psychological Association and of the Division. Section representatives will attend all Division Board Meetings. If a representative fails to attend two consecutive Division Board meetings, the Section Executive Committee shall act to replace its representative to the Board. The President shall appoint other ad hoc representatives to Division committees and other Divisional bodies as necessary in consultation with the Section Executive Committee and Senate.
6. The Editor of the Section's Newsletter shall participate in all Section meetings, without a vote as editor, for as long as he/she remains in this position.
7. In the event of a vacancy in any of the elected offices, the Senate shall elect a successor to serve until a new officer is chosen at the next election, with the exception of the Past-President, whose office shall be left vacant until the next election.
8. In the event of a vacancy in the Senate, the local chapter that elected the representative shall appoint or elect another representative.
9. During the period that a chapter's representative serves as President of the Section, that chapter shall select an alternate delegate who will be considered the voting delegate for that chapter for that period.
10. The President is expected to chair all meetings of the Section Senate. The President will have one vote. Other officers will vote as representatives of their chapters, if they are chapter representatives, or will have one vote of their own, if they are not chapter representatives.

Article V—Committees

1. The committees of the Section shall consist of such standing committees as may be provided by these by-laws and such special committees (ad hoc) as may be established by the President, the Executive Committee or the Senate. The President may appoint the chairperson of each standing committee. The members of each committee shall be appointed by either the President or the chairperson, with the approval of the President. In accordance with Article V, Section 7 of the by-laws of the American Psychological Association, the structure of the committees will also be subject to review by the Board of Directors of the Division and the Senate of the Section.
2. The President, President-Elect, Past-President, Secretary, Treasurer, and the representative to the Division's Board of Directors shall constitute the Executive Committee of the Section.
3. The Executive Committee shall supervise the affairs of the Section between meetings, performing duties and delegating responsibility toward that end, in accordance with limitations specified in the Section by-laws. Decisions of the Executive Committee that affect Senate policy cannot contradict any action taken by the Senate.
4. The Membership Committee shall be comprised of a Chairperson and at least two other members. The responsibility of the Membership Committee shall be to review the qualifications of all local chapters applying for membership. This committee shall serve as an information source and assist prospective members in whatever way they can. The Chairperson of the Membership Committee shall keep an up-to-date record of all local chapters, their officers, by-laws, members and their most recent address, and membership status so the Section and the Division have a complete record of members.

5. The Program Committee shall be chaired by the President-Elect of the Section and the President-Elect shall appoint members of this committee. It shall be the responsibility of the Program Committee to plan all professional, scientific or educational programs in any divisional program and other such programs or activities the Section may undertake.
6. The Ethics Committee shall abide by the ethical principles of the American Psychological Association and promote the highest ethical standards in the Section, the local chapters and their members. The Ethics Committee shall receive all complaints of unethical and unprofessional conduct of member chapters or their representatives. This committee, of at least three (3) members, shall be appointed by the President.
7. The Nominations and Election Committee shall consist of the Past-President of the Section acting as Chairperson and at least two (2) other members of the Senate to be appointed by the President. The Nominations and Election Committee shall be responsible for the selection of candidates by counting the nominating votes submitted by the local chapter representatives. It shall be the Nominations and Election Committee's responsibility to ascertain the qualifications of nominees and their willingness to run for office. The Nominations and Election Committee shall be responsible for counting the ballots and reporting the results to the Section Secretary. They shall also be responsible for counting the votes in relation to a by-laws revision and reporting those results to the Section Secretary.
8. The Finance Committee of the Section shall consist of the Treasurer and not less than two (2) Senate representatives to the Section to be appointed by the President. The Treasurer shall serve as Chairperson. It shall be the duty of the Finance Committee to present an annual budget to the Section Senate and to review the Section financial status. The Finance Committee shall conduct the business of the Section so that the fiscal year shall begin January 1st of each year in order to coordinate the Section finances with those of the Division.
9. The Publications Committee of the Section shall issue a Newsletter, circulate material among local chapters, and develop the publications of the Section. The President shall appoint the Editor of the Newsletter, who will then serve as the Chair of the Publications Committee.
10. The Research Committee shall encourage, promote and coordinate research among local chapters. The President shall appoint the Chairperson of the Research Committee and no less than two (2) other members with the Chairperson's assistance.
11. The Committee on Educational Resources shall assist local chapters in the exchange of resource information and persons for the furtherance of their educational activities. The President shall appoint the Chair of the Committee of Educational Resources and no less than two (2) other members with the Chairperson's assistance.

Article VI—Dues and Assessments

The dues in the Section shall be collected by the Treasurer from the local chapters and the members of the Section. Each local chapter shall be assessed by the Section according to a formula based on the number of psychologist members, and allied professional members, in that chapter. The Section Treasurer shall be responsible for coordinating and collecting the dues and assessments.

Article VII—Activities

1. The Section shall hold a minimum of two business meetings a year, during the annual convention of the American Psychological Association and during the mid-winter meeting of the Division or some other time chosen by the Senate of the Section. An agenda of Section business shall be prepared by the President, the Section activities shall be summarized, and professional matters shall be discussed.
2. Meeting of the Section shall only be official if there is a quorum. A quorum is defined as 50 % of the Senate representatives.
3. The Section shall hold additional or special meetings at such times as the President, Senate, or Executive Committee designate.
4. The Secretary of the Section shall notify local chapters in writing of their admission to the Section. The same shall be true of individual membership and the election of officers.
5. The Section may issue a Newsletter for purposes of coordinating and disseminating local chapter news to the Section membership.

Article VIII—Revocation of Membership

Local chapter membership in the Section may be revoked for non-payment of dues, assessments, and/or fees, for unethical conduct, or for other causes.

1. Local chapters in the Section who fail to pay dues or assessments for six (6) months from the date of the first dues billing shall have their membership revoked. This requirement may be waived by the Section Senate.
2. Local chapters who have had a complaint of unethical or other unprofessional conduct alleged against them, and who have been unable to resolve satisfactorily the complaint with the collegial assistance of the Ethics Committee, will be referred to the Senate of the Section. The Senate shall appoint an ad hoc committee of Section members to investigate, evaluate and recommend action on the issue. The ad hoc committee shall hear the complainant, as well as the person or persons against whom the complaint is lodged. It may hear witnesses and set procedures for implementing its charge.
3. If the ad hoc committee recommends revocation of membership in the Senate of the Section, the Senate shall notify the Chapter and shall hear an appeal, if the Chapter chooses to appeal the recommendation. The Senate shall act on the recommendation of the ad hoc committee and inform the membership of the Section in the event that revocation of membership is ordered.

Article IX—Amendments

1. The by-laws may be amended by a two-thirds vote in a mail ballot to the total Section Senate. Such a ballot shall contain as full an explanation of the amendment as deemed necessary and mailed to all Senate members. Thirty days after the date of the mailing, the poll shall be closed and the votes counted by the Nominations and Elections Committee, who shall certify the results.
2. Any amendment proposed by 20% or more of the local chapters through their representatives to the Senate shall automatically be processed. Amendments proposed by less than 20% of the local chapters shall be handled at the discretion of the Senate.
3. The Section Senate, by majority vote, may propose an amendment that shall be automatically processed.

Article X—Parliamentary Procedure

Keesey's "Modern Parliamentary Procedure" shall govern the proceedings of the Senate, except where they conflict with these by-laws, in which case the by-laws take precedence, and except that a secret ballot can only be used with the unanimous consent of the Section Senate.

Appendix C – Sample Local Chapter Bylaws

WESTERN MASSACHUSETTS AND ALBANY ASSOCIATION FOR PSYCHOANALYTIC PSYCHOLOGY

BY-LAWS

ARTICLE I — NAME AND OBJECTIVES

The name of this organization shall be the Western Massachusetts and Albany Association for Psychoanalytic Psychology comprising the geographic regions of Albany, the Berkshires, and the Pioneer Valley.

Its objectives shall be consonant with those of the Division of Psychoanalysis of the American Psychological Association and its operations governed by the Code of Ethics of the American Psychological Association.

The objectives include the following:

- A. To provide professionals interested in psychoanalytic theory and psychoanalytically oriented psychotherapy a forum for scholarly and clinical exchange.
- B. To provide a vehicle for members to foster and to improve their level of psychoanalytically oriented training and clinical skill through the development of both informal and formal educational and training activities.
- C. To provide a forum for the discussion and constructive expression of professional concerns and issues of interest to psychoanalytically oriented members.

ARTICLE II — MEMBERSHIP

1. Categories of Membership and Requirements:

There shall be three categories of membership: Full Members, Associate Members, and Student Members. Only Full Members shall have voting privileges.

A. Full Members

Full Members shall be graduate clinicians in psychiatry, psychology, social work, and clinical psychiatric nursing who are current in their Western Massachusetts and Albany Association for Psychoanalytic Psychology (WMAAPP) dues. Full Members shall be eligible to vote.

B. Associate Members

Associate Members shall be members of other academic disciplines with an interest in psychoanalytic and psychoanalytically oriented psychotherapy who pay the WMAAPP dues. Associate Members shall not be eligible to vote but shall have all other privileges of membership.

C. Student Members

Graduate students who are currently enrolled in a recognized doctoral, master's, or residency program in psychology, social work, or psychiatry may be admitted as Student Members at the discretion of the Membership Committee. Student Members will have reduced membership dues and will not be eligible to vote.

2. Termination of Membership and Reinstatement:

Members shall automatically be dropped from membership for either (a) failure to retain any one or more of their respective membership requirements as indicated above or (b) failure to pay dues for one year. Reinstatement will occur upon remediation of the deficiencies involved as determined by the Membership Committee.

ARTICLE III — OFFICERS

The officers of WMAAPP shall include the President, the President Elect, the Past President, the Secretary, the Treasurer and the Area Representatives. The officers shall take office on September 1 of any given year.

The President shall be elected for a two year term. It shall be his or her function as the chief executive officer of WMAAPP to chair meetings of the membership and of the Executive Committee, to appoint committee chairs, to implement such actions as may be decided upon by the members of WMAAPP and the Executive Committee, and to exercise supervision over the affairs of WMAAPP.

The President Elect, for a two year term prior to assuming the Presidency, shall serve in place of the President in the event of the latter's unavailability, to serve otherwise as a regular member of the Executive Committee, and to discharge those duties which may be assigned, as the occasion demands, by the President and/or the Executive Committee.

The Past President, for a two year term following the Presidency, shall serve in the place of the President in the event that the latter and the President Elect are unavailable. He/she shall serve as a regular member of the Executive Committee and discharge those duties which may be assigned, as the occasion demands, by the President and/or the Executive Committee.

The Secretary shall be elected for a two year term with duties, beyond serving as a regular member of the Executive Committee, which shall include the recording and maintenance of the minutes of all business meetings of the Membership, the Executive Committee, and such other duties as may be assigned by the President and/or the Executive Committee.

The Treasurer shall be elected for a two year term with duties, beyond serving as a regular member of the Executive Committee, which shall include responsibility for the fiscal affairs of WMAAPP, the maintenance of all of its financial records, and such other duties as may be assigned by the President and/or the Executive Committee.

Three Area Representatives, one from each of the three geographic regions, shall be elected for a two year term with duties which shall include attending meetings of the Executive and Education Committees; assisting in developing and organizing courses, workshops and programs; organizing area interest and study groups; attending to local and regional political and social issues; and representing local interests at the Executive meetings. They also assist in membership development and outreach.

Five Members-at-Large, representing each of the three geographic regions, shall be elected for a two year term with duties which shall include attending meetings of the Executive Committee and participating in special projects.

ARTICLE IV — OPERATIVE STRUCTURE OF THE ASSOCIATION

The permanent operative bodies of WMAAPP shall consist of the Executive Committee, several standing committees, and the Student Representative. Nothing in the terms of office shall prevent committee chairs and members from being reappointed to committee service to maintain continuity of committee work.

1. The Executive Committee

The Executive Committee is the policy making body of WMAAPP. It shall consist of the President, the President Elect, the Past President, the Secretary, the Treasurer, the three Area Representatives and the Student Liaison. The chairs of all standing committees and the Student Liaison shall be members of the Executive Committee without voting privileges unless they are already elected members of the Executive Committee. The Executive Committee shall meet no less than twice each year and at such times as the President may decide. Beyond its legislative functions, it shall determine all dues, assessments, and fees related to all aspects of the functioning of WMAAPP and any of its subdivisions, and it shall act as final arbiter and have right of review in all issues of membership status which cannot be resolved by the Membership Committee. The Executive Committee is empowered to appoint officers to replace those who cannot fulfill the remainder of their terms. The Executive Committee shall establish its own rules of procedure and shall be deemed to have a quorum if chaired by the President or his/her designee and attended by four elected members.

A member of the Executive Committee who fails to attend three consecutive scheduled meetings of the Committee shall be considered to have resigned unless reinstated by a majority vote of the Executive Committee.

2. The Membership Committee

The Membership Committee shall consist of the Chairperson and as many other members as the Executive Committee deems appropriate appointed for two year terms by the President. This committee's duties shall include passing on the qualifications of all candidates for membership in WMAAPP, locating qualified persons and extending invitations to membership, maintaining the membership rolls of WMAAPP, serving as the primary organ dealing with matters of termination and reinstatement, and determining eligibility for voting.

3. The Finance Committee

The Finance Committee shall consist of the Treasurer, who shall serve as its chairperson, and as many other members as the Executive Committee deems appropriate appointed for two year terms by the President. The committee's duties shall include the presentation of an annual budget to the membership of WMAAPP, the maintenance of its financial records in readily accessible state, and the conduct, monitoring, and review of its financial affairs.

4. The Education Committee

The Education Committee shall consist of the Chairperson and as many other members as the Executive Committee deems appropriate, appointed by the President for two year terms. The committee shall devote itself to the objectives of WMAAPP and shall be responsible for devising formal and informal study groups, interest groups, supervision groups, and other educative experiences, subject to approval of the Executive Committee. Based upon the interests of the membership, the Executive Committee may establish interest groups which shall be open to all members wishing to participate in them. These interest groups may elect chairs annually and hold specialized meetings open to those members wishing to associate with a group. Interest groups shall function in full accord with the bylaws. The Education Committee may seek to collaborate with the Program Committee in devising and implementing special workshops and seminars.

5. The Program Committee

The Program Committee shall consist of the Chairperson, and as many other members as the Executive Committee deems appropriate, appointed by the President for two year terms. It shall be responsible for the implementation of those aspects of short term education and training functions in which it may wish to collaborate with the Education Committee. The Committee shall be responsible for all special events of WMAAPP, including the programatic aspects of the annual meeting, the procurement of speakers, the selection of suitable sites and physical facilities, and the administration of the programs themselves, subject to the approval of the Executive Committee.

6. The Community and Professional Affairs Committee

The Community and Professional Affairs Committee shall consist of the Chairperson, and as many members as the Executive Committee deems appropriate, appointed by the President for two year terms. It shall be a vehicle for providing an appropriate forum for the consideration of professional concerns and issues of interest to the membership. More specifically, it is the purpose of the committee to articulate concerns of the membership; to inform the Executive Committee of its work; and to formulate coordinated responses (forums) which address the raised concerns of the larger community. This may include soliciting the membership for interest in examining a particular issue (research), promoting and supporting specific functions/activities appropriate to the discussion and constructive expression of particular professional concerns and issues; and coordinating/collaborating with the Program and Education Committees as appropriate. The particular interest/study/focus group shall be open to all members wishing to participate in them. The focus group shall function in full accord with the By-Laws.

7. The Student Liaison

The Student Liaison shall be appointed by the President for a two year term with duties which shall include the representation of WMAAPP to students and the representation of students' concerns to the Executive committee of WMAAPP.

ARTICLE V — MEETINGS

WMAAPP shall hold at least one general meeting annually. Additional meetings may be called by the President and/or by a majority of the Executive Committee.

ARTICLE VI — ELECTIONS

The election of officers of WMAAPP shall be conducted every two years and shall be concluded before September 1 of the election year. At least two months preceding September 1 of each year the Nominating Committee, appointed by the President, shall solicit the members of WMAAPP for nominations for the elective offices of WMAAPP. From these nominations and solicitations of the membership, the Nominating Committee shall develop a slate of nominees for each office. At least one month preceding September 1 of the year the Nominating Committee shall mail a ballot to each member of WMAAPP who has the vote. The members shall have thirty days from the date of mailing to return the ballots. Election results shall be tabulated by the Nominating Committee and announced to the membership. Newly elected officers shall be installed on September 1 following the election.

ARTICLE VII — PROCEDURE FOR AMENDING THESE BYLAWS

Amendments to these bylaws may be proposed either by the Executive Committee or by petition of ten percent of the voting membership of WMAAPP. The bylaws may be officially amended by a majority vote of those members voting on any proposed amendment provided at least fifty percent of the members have voted. Voting on amendments shall be by mail ballot and voters shall be given thirty days from the date of mailing to return their ballots.

9/24/98
(revised)

**Section IV – Local Chapters
Division of Psychoanalysis
American Psychological Association**

2005 Section Officers

President	Chapter	Email
David L. Downing	Section	ddowning@uindy.edu
Bill MacGillivray	Appalachian	DrMacG@BellSouth.net
JoAnn Ponder	Austin	joannponder@netscape.net
John Hayes	Baltimore	johnmchlhayes@aol.com
Alice Bernstein	Chicago (CAPP)	drsbernstein@mindspring.com
Russell Omens	Chicago Open	romens1@sbcglobal.net.
Jane Elisofon	Connecticut	jelisofon@aol.com
Sarah Aberg	Dallas	sarahaberg@sbcglobal.net; cam@dspp.com
Sean Turner	Florida (FORS)	sean14t@aol.com
Rick Holigrocki	Indiana	rholigrocki@uindy.edu
Steve Sirredge	Kansas City	sirridgest@mail.avila.edu
Michael C. Healy	Massachusetts (MAPP)	mchealyphd@msn.com
V. Barry Dauphin	Michigan (MSPP)	phinman@aol.com
Elizabeth Cashin	Minnesota	elizabvethcashin@yahoo.com
Elizabeth Diaz	New Mexico	505-5300-0614
Francisco Gonzalez	N. California (NCSPP)	f.j.g@comcast.net
Kay Ludwig	Oklahoma OSPS	kmlmsw@cox.net
Angela Leja	Pacific Northwest	206-467-6562; Fax: 206-623-9267
Hazel Ipp	Ontario	hazeli@rogers.com
Rachel K. McKay	Philadelphia (PSPP)	rkmckay@earthlink.net
Billy Brennan	Rhode Island	Brennanbw@aol.com
Raul Martinez	San Antonio	raulm2015@msn.com
Sanford Shapiro	San Diego	sshapiro@ucsd.edu
Deborah McCavitt	Southeast Florida (SEFAPP)	DeborahNe@yahoo.com
P. Young-Eisendrath	Vermont:	pollye@adelphia.net
Doug Dennett	Vermont	swdennett@email.msn.com
Ruth Neubauer	Washington (WPSP)	ruthneubr@aol.com
Robin Gerhart	Washington (WSPP)	Rgerhart2@aol.com
Montana Katz	Western Mass. (WMAAPP)	montana@bcn.net

