

# APA Division 7

## Executive Committee Meeting Agenda

Thursday, August 9, 2018 (2:00pm – 3:50pm)

Marriott Marquis Pacific Room E

Time	Length	Topic	Speaker
2:00pm	5 min	Welcome and Approval of Minutes from 2017 EC and Business Meetings	Michael Lamb
<p>Michael called the meeting to order at 2:02pm</p> <p>Click <a href="#">here</a> for 2017 minutes</p> <p>Move to accept minutes. Motion passed.</p>			
2:05pm	5 mins	Program Report and Highlights	Matt Stevenson Kate Ellis-Davies
<p>See program report <a href="#">here</a></p> <p>Matt provided a summary of the program report. Kate talked about ideas for next year. Types of sessions, and award talks for next convention were discussed.</p> <p><b>Action item: EC is encouraged to reach out to colleagues, especially those in the Midwest region, to solicit submissions and attendance at the 2019 convention in Chicago, IL.</b></p>			
2:10pm	35 min	Executive Committee Reports	
2:10pm	10 min	Update from our Rep. To APA Council	Simona Ghetti
<p>See Reps. report <a href="#">here</a></p> <p>Simona reviewed aspects of the report. She also provided highlights of Council's activities from the day before, including:</p> <ul style="list-style-type: none"> <li>• A "no" vote about allowing military psychologists back to Guantanamo.</li> <li>• Approval of joint 501(c)3/501(c)6 tax status with an organizational structure still to be determined.</li> <li>• Pending vote regarding the transparency procedure for Council meetings. Council will vote to decide if a session will be transparent. 2/3 vote in favor is required.</li> <li>• Vote in favor of APA accreditation of MA programs where there is a parallel PhD program.</li> </ul>			

Time	Length	Topic	Speaker
2:20pm	10 min	Early Career Representatives	Camelia Hostinar Kelly Lynn Mulvey
<p><b>Time check 2:25</b> Discussion items:</p> <ul style="list-style-type: none"> <li>- New initiatives for early career members</li> <li>- Recruitment and retention of early career members</li> <li>- Proposal to revised guidelines for Early Career Paper Award - see APA score card: <a href="http://www.apa.org/science/leadership/students/authorship-determination-scorecard.pdf">http://www.apa.org/science/leadership/students/authorship-determination-scorecard.pdf</a></li> </ul> <p>EC agreed to adapt the APA score card as part of the application process for early career awards.</p> <p>Action item: Early career reps will work out who completes the score card (e.g., just the nominee, all co-authors)</p> <p>Action item: Ask SRCD to co-sponsor a mentor lunch involving Div leadership to raise awareness of Division 7 activities.</p> <p>Additional discussion ensued around other outreach activities to increase membership that might include a workshop for early career professionals on how to build a portfolio around multiple posts (Ph.D, multiple post-docs).</p>			
2:30pm	5 min	Membership	Sonja Brubacher
<p>See membership report <a href="#">here</a></p> <p>Michael summarized Sonja's report. Discussion of the report included that free first year Division memberships tended not to convert to paid membership. Henceforth, new members will pay half-priced dues in the first year.</p>			
2:35 pm	10 min	Treasurer	Kristen Alexander
<p>See treasurer report <a href="#">here</a> Kristen reviewed the report. Discussion included questions about loss of CE money, and how investments have been helping to cover that loss.</p>			
2:45pm	5 mins	Election of Newsletter Editor	Michael Lamb
<p>Kyndra Cleveland was nominated to be the new Newsletter Editor. Motion was approved. She will begin her tenure January 2019.</p>			

Time	Length	Topic	Speaker
2:50pm	20 min	Visitor Reports	
2:50pm	10 min	Committee on Children, Youth, and Families (CYF)	Lauren Fasig Caldwell
<p>Lauren provided information about the following items:</p> <ul style="list-style-type: none"> <li>• There is a traveling museum exhibit recognizing women psychologists of color. T-shirts on sale at convention and on website to support costs for exhibit. For more information see <a href="http://www.apa.org/pi/women/iampsyched/">http://www.apa.org/pi/women/iampsyched/</a></li> <li>• There is a CYF microsite addressing racism, racial bias and discrimination impacts on children and families <a href="http://www.apa.org/res/index.aspx">http://www.apa.org/res/index.aspx</a></li> <li>• Physical discipline resolution is planned to go to Council in February. Discussion surrounded why this has taken so long.</li> <li>• New working group is starting on isolation of adolescents in judicial settings</li> <li>• Nominations for CYF will have a January deadline.</li> </ul> <p><b>Action item: Announce CYF nominations in Division 7 newsletter</b></p> <ul style="list-style-type: none"> <li>• 5 year review of all APA policies is coming</li> </ul> <p><b>Action item: Individuals are needed to participate in working groups to help with the revision of APA policies.</b></p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Following questions from members of the EC, discussion of cutoffs for CYF early and mid-career awards (to be used to think about our new mid-career award)</li> <li>• Response by APA to family separations including providing resources, technical assistance, and training of individuals in facilities; questions remain about what to do after reunification</li> </ul>			
3:00pm	10 min	Science Directorate	Craig Fisher
<p>Following a brief review of what his office does, Craig reported on the following items:</p> <ul style="list-style-type: none"> <li>- APA advocacy reorganization. Consolidation is a return to what was the case in the 1990s. New office will be a (c)6 with higher spending limits for lobbying There will be science advocacy. Craig suggested that things will stay the same for science.</li> <li>- It is important that Division 7 continue to weigh in on priorities for advocacy</li> </ul> <p><b>Action item: Request information from Craig about what formal channels should be used by Division 7 membership to communicate opinions about priorities.</b></p>			

Time	Length	Topic	Speaker
<ul style="list-style-type: none"> <li>- Appropriations update</li> <li>- Clinical trials policy delayed until Sept 2019. Took tremendous advocacy to get NIH to delay.</li> <li>- NICHD strategic plan is up for review; there are opportunities for the community to be involve in the strategic planning (e.g., website, and strategic planning mailbox where you can submit comments, and a webinar on Oct 31).</li> </ul> <p>Discussion: New structure for Science Directorate/Gov relations. Director of new office has not be named. There will still be a Science Directorate. Gov relations will be pulled out of the existing Directorate. Science Directorate is shrinking, but the assumption is that it will continue.</p>			
3:10pm	35 min	New Business	Michael Lamb
<p>Presidential Update: (<b>note:</b> some of these items were discussed as we waited for the visitor reports)</p> <ul style="list-style-type: none"> <li>• Announcement of new President-elect: Deborah Vandell (term begins January 2019)</li> <li>• Changes to Bylaws to make one year terms for each post - President elect, President and past President - received overwhelming support.</li> <li>• Kristen Alexander agreed to continue as Treasurer until Dec 2019.</li> </ul> <p>Action item: Michael invited nominations for candidates for elections (need nominations by late fall/early winter 2018)</p> <ul style="list-style-type: none"> <li>• Discussion of the need to add new Fellows, including mid-career scholars.</li> </ul> <p>Action item: EC needs to nominate members of APA who would be eligible to be Division 7 Fellows. Individuals who are already Fellows in another division can become Fellows of Division 7 easily, and outside of the "new Fellow" deadline. See list of current Division 7 Fellows <a href="#">here</a></p> <ul style="list-style-type: none"> <li>• Proposal for Division 7 to become affiliated with FABBS Motion approved. Action item: Communicate this result back to FABBS, pay fee.</li> <li>• A role for Div 7 in APA's increased policy/lobbying role Places for advocacy for science to affect policy were discussed, including CYF working groups, and FABBS. Discussion of APA being out front on family separation issue to convey the science that can inform policy;</li> <li>• Proposal to add two new, Mid-Career Awards</li> </ul> <p>Following discussion, the consensus was that the cut off should be fifteen to twenty-five years post-PhD. Awardees would each receive a plaque.</p> <p>Action item: Solicit recommendations of who to name the two new mid-career awards in honor of. Work on wording description of each award and eligibility (Sunia).</p>			

Time	Length	Topic	Speaker
		<ul style="list-style-type: none"> <li>Candidates for openings on EC See list of current leadership <a href="#">here</a></li> </ul> <p>Action item: EC is encouraged to nominate candidates, and to encourage members to make nominations/self-nominations</p>	
3:55pm		<b>Congratulations and Thanks</b>	
		<b>Congratulations to Award Winners</b>	
		<b><u>Congratulations to winners of the 2018 Division 7 awards</u></b>	
		<ul style="list-style-type: none"> <li>G. Stanley Hall Award for Distinguished Contribution to Developmental Psychology: <i>Stephen J. Ceci</i></li> <li>Urie Bronfenbrenner Award for Lifetime Contribution to Developmental Psychology in the Service of Science and Society: <i>Margaret Spencer, Ross Thompson</i></li> <li>Eleanor Maccoby Book Award: <i>Michael Tomasello</i></li> <li>Mentor Award: <i>Michael Chandler, Alison Gopnik</i></li> <li>Boyd McCandless Young Scientist Award: <i>David Yeager</i></li> <li>Dissertation Award: <i>Jessica Lougheed, Mark Wade</i></li> </ul>	
		<b><u>Congratulations to winners of the 2018 Division 7 Young Scholar Awards</u></b>	
		<ul style="list-style-type: none"> <li>Early Career Outstanding Paper: <i>Lee Raby, Ashley Groh</i></li> <li>Early Career Research Grant: <i>Sophia Choukas-Bradley</i></li> <li>Dissertation Research Grant: <i>Tonya Vandenbrink</i></li> </ul>	
		<b><u>Congratulations to winners of the 2019 Division 7 awards (to be presented at APA 2019)</u></b>	
		<ul style="list-style-type: none"> <li>G. Stanley Hall Award for Distinguished Contribution to Developmental Psychology: <i>Charles J. Brainerd</i></li> <li>Urie Bronfenbrenner Award for Lifetime Contribution to Developmental Psychology in the Service of Science and Society: <i>Thomas Dishion, Mary Dozier</i></li> <li>Eleanor Maccoby Book Award: <i>Daniel P. Keating</i></li> <li>Mentor Award: <i>E. Mark Cummings</i></li> <li>Boyd McCandless Young Scientist Award: <i>Lauren L. Emberson</i></li> <li>Dissertation Award: <i>Laura Elenbaas, Tyler Colasante</i></li> </ul>	
		<b>Recognition of Service to Division 7</b>	
		<b><u>Recognition of service to EC (ending 2018)</u></b>	
		<ul style="list-style-type: none"> <li>President: <i>Michael E. Lamb</i> (Jan 2017 – Dec 2018)</li> <li>Past President: <i>Jacquelynne S. Eccles</i> (Jan 2017 – Dec 2018)</li> <li>President-Elect: <i>Suniya Luthar</i> (Jan 2017 – Dec 2018)</li> <li>Rep to APA Council: <i>Sarah Friedman</i> (Jan 2017 – Dec 2017)</li> <li>Treasurer: <i>Kristen W. Alexander</i> (Jan 2016 – December 2018)</li> <li>Membership Chair: <i>Sonja P. Brubacher</i> (Jan 2016 – December 2018)</li> </ul>	

Time	Length	Topic	Speaker
		<ul style="list-style-type: none"> <li>• Program Committee Chair: <i>Matt Stevenson</i> (Jan 2018 – Dec 2018)</li> <li>• Early Career Member Representative: <i>Camelia Hostinar</i> (Jan 2017 – Dec 2018)</li> <li>• Graduate Student Representative: <i>Kyndra Cleveland</i> (Jan 2017 – Dec 2018)</li> <li>• Newsletter Editor: <i>Lindsay Malloy</i> (Jan 2016-Dec 2018)</li> </ul>	
		<u>Recognition of newly elected (or appointed) EC members (starting Jan 2019)</u>	
		<ul style="list-style-type: none"> <li>• President-Elect: <i>Deborah Vandell</i> (Jan 2018 – Dec 2019)</li> <li>• Rep to APA Council: <i>Sarah Friedman</i> (Jan 2019 – Dec 2021)</li> <li>• Program Committee Chair: <i>Kate Ellis-Davies</i> (Jan 2019 – Dec 2019)</li> <li>• Program Committee Co-Chair: <i>Kelly Lynn Mulvey</i> (Jan 2019 – Dec 2019)</li> <li>• Treasurer: <i>TBA</i> (Jan 2019 – December 2021)</li> <li>• Membership Chair: <i>TBA</i> (Jan 2019 – December 2021)</li> <li>• Fellows Committee Chair: <i>Megan Gunnar</i> (Jan 2019 – Dec 2019)</li> <li>• Early Career Member Representative: <i>TBA</i> (Jan 2019 – Dec 2020)</li> <li>• Graduate Student Representative: <i>TBA</i> (Jan 2019 – Dec 2020)</li> <li>• Newsletter Editor: <i>Kyndra Cleveland</i> (Jan 2019-Dec 2021)</li> </ul>	
		<u>Recognition of current &amp; continuing members of the EC</u>	
		<ul style="list-style-type: none"> <li>• President: <i>Suniya Luthar</i> (Jan 2018 – Dec 2019)</li> <li>• Past President: <i>Michael E. Lamb</i> (Jan 2018– Dec 2019)</li> <li>• Secretary: <i>Catherine A. Haden</i> (Jan 2017 – Dec 2019)</li> <li>• Member-at-Large: <i>Mary Gauvain</i> (Jan 2017 – Dec 2019)</li> <li>• Member-at-Large: <i>Lori Camparo</i> (Jan 2017 – Dec 2019)</li> <li>• Rep to APA Council: <i>Simona Ghetti</i> (Jan 2017-Dec 2019)</li> <li>• Early Career Member Representative: <i>Kelly Lynn Mulvey</i> (Jan 2018 – Dec 2019)</li> <li>• Historian: <i>Kali Trzesniewski</i> (Jan 2017 – Dec 2019)</li> <li>• Web Master: <i>Sue Hobbs</i> (Jan 2017 – Dec 2019)</li> </ul>	
		<u>Recognition of others with key roles</u>	
		<ul style="list-style-type: none"> <li>• Maccoby Book Award Committee Chair: <i>Michael Tomasello</i></li> <li>• McCandless Award Committee Chair: <i>David Yeager</i></li> <li>• Mentor Award Committee Co-Chairs: <i>Michael Chandler, Alison Gopnik</i></li> <li>• Dissertation Research &amp; Early Career Research Grant Committee Chair: <i>Christin M. Ogle</i></li> <li>• Listserv Administrator: <i>Adam Winsler</i></li> </ul>	
Meeting adjourned shortly after 4:00pm			

**APA Division 7**  
**Program Report 2018**  
Matthew Stevenson, Chair  
Kate Ellis-Davies, co-chair

There were a total of 89 submissions (not including the collaborative programming which had 16), which is up quite a bit from last year (48 posters) and represents a return to typical levels of previous years. We were able to have 2 – 3 reviewers for each submission, and where only one reviewer responded in time, Matt Stevenson served as a second reviewer. We primarily rejected submissions where reviewers agreed that the submission be rejected or forwarded to another division. Of the accepted, five were converted to talks for the Young Investigators Symposium. For this symposium, the authors of the top 5 poster submissions (based primarily on reviewer ratings) are invited to present their work as a talk rather than as a poster.

Our programming hours were up by one hour this year (i.e., 17 hours). We have more symposia this year because we had more collaborative symposia accepted and we did not have a symposium for the mentoring award (again).

**Symposia submissions:** We had a total of 9 symposia submissions, of which we were able to accept 5. One was forwarded to Division 12.

**Poster submissions:** There were a total of 87 poster submissions and 2 paper submission. We accepted 80 (no papers) of these. An additional 5 were chosen for the Young Investigators Symposium. The total acceptance rate was 90%. We have two poster sessions, one with 39 presentations (Thu 8/9 9-950AM) and one with 32 presentations (Fri 8/10 9-950AM).

**Collaborative programming:** Division 7 was part of 16 collaborative submissions. Four collaborative proposals were submitted by a Division 7 member and Division 7 as primary division, up from 2 last year.

## Report by COR member S. Ghetti to Division 7 Executive Committee

### Highlights from Minutes of Council of Representative Meeting (March 9-10, 2018)

#### 1. Council approved a joint 501(c)3/501(c)6 organization membership agreement

This measure is expected to increase APA's capacity to advocate for the full range of issues on interest to APA members, provide new kinds of member benefits, and support our top-notch government relations staff with the resources and flexibility they need to advocate for both the discipline and the profession. At membership renewal time this year, all APA members will become part of both a c3 and a c6 organization. Council directed the President to appoint a work group to develop a plan for implementation of the joint 501(c)3 and 501(c)6 membership agreement for approval at Council's August 2018 meeting.

Specifically Council voted to approve the following motion:

That Council approves the joint 501(c)3/501(c)6 organization membership agreement and the following implementation plan:

- All APA members and affiliates will automatically become members of the APA 501(c)3 organization and a 501(c)6 organization, named the APA Institute for Psychology. All members will pay a required, combined annual dues fee for membership in both organizations;
- Upon joining and at renewal, all APA members and affiliates will complete the joint 501(c)(3) and 501(c)(6) organization membership agreement;
- The required, combined dues fee for membership in both organizations will be effective beginning with the 2019 dues cycle. For at least three years (2019-2021 dues cycles), there will be no increase to APA dues. All APA members and affiliates will pay only what they paid in APA dues in 2018, or are scheduled to pay in the existing APA dues step-up schedule.

That Council directs the President to appoint a work group to develop a plan for implementation of the joint 501(c)3/501(c)6 organization membership for approval at Council's August 2018 meeting. The plan will include:

- Integration of priorities across both organizations;
- Use of existing APA governance structure to achieve the integration of priorities across both organizations;



- Recommendation for the percentage of 2019 dues to be allocated between the 501(c)3 and 501(c)6 organizations and the process for future dues allocations;
- Any amendments to the APAPO Bylaws and APA Association Rules necessary for implementation.

**2. Council received as information an update on the new business in progress item, “Transparency of Decisions (NBI #23C/Feb 2016).”**

Council examined motion related to recordation of votes for the Board of Directors, Council and Council Leadership Team (CLT) as provided in substitute motion III. If approved, Council will be required to vote at the beginning of each meeting on a motion to 1) suspend Association Rule 30-2.1 and 2) agree to require that their members’ votes on each open session agenda item (including votes in favor, against, abstaining, recusing or not voting) be published on the Association’s website with access for members only. Additionally, the Board of Directors and CLT will be required to publish their members’ votes on the Association website with access for members only. New Business Item #23C, Transparency of Decisions (Exhibit 1), was introduced in February 2016 and requested that the votes of Council, the Board of Directors and the CLT be recorded by name and be publically accessible within two weeks of the meeting. At its August 2016 meeting, Council voted to refer the item to the Work Group on Organizational Policies and Procedures. The work group developed substitute motion II which was considered by Council at its August 2017 and March 2018 meetings.

The main points raised during the discussion had to do with ensuring transparency while protecting confidentiality. Concerns were raised that with the new transparency rules, groups that feel ostracized might not feel that they can vote in conscience.

At the conclusion of its discussion in March 2018, Council voted to postpone the item and requested that the President and CEO develop appropriate language taking into account the discussion at the March meeting. The motion developed by the President and CEO is provided as substitute motion III.

A vote should happen at the August 2018 meeting.

**3. Council approved pursuing accreditation of master’s level programs in health service psychology in areas where APA already accredits.**

Council directed staff and governance, in particular the Board of Educational Affairs, to take steps to develop an accreditation system. This is a multi-year process that will require Council approving the plan prior to implementation. On Friday morning, Council participated in small

and large group discussions related to master's level practice in psychology. At the conclusion of the discussion, there was agreement among Council members that 1) there is a benefit to uniformity in title and 2) there should be standards for the scope of practice of master's level practitioners. Council was informed that staff will compile the notes from each table in order to inform recommended next steps for potential future action by Council on these two issues.

4. **Council voted to receive a comprehensive report from the Council Diversity Workgroup.**

This provides recommendations to Council regarding diversity and inclusion in Council's processes and procedures, as well as recommendations for actions by APA on diversity and inclusion. The Council Diversity Work Group began its work after the February 2016 meeting. The APA staff Diversity and Inclusion Work Group will be working with a consultant over the next six months to develop a framework for APA's diversity and inclusion activities and the job description for a new APA Chief Diversity Officer.

5. **Council adopted the Clinical Practice Guideline for Multicomponent Behavioral Treatment of Obesity and Overweight in Children and Adolescents: Current State of the Evidence and Research Needs.** For much of the population, obesity is associated with disease and mortality – and it can be effectively treated through behavior change, which falls within the domain of psychologists. As collaborations between psychologists and other healthcare professionals increase, psychologists are expected to be called upon more frequently to address obesity and other physical health conditions.

6. **Council officially adopted as APA policy a resolution on Pregnant and Postpartum Adolescent Girls and Women with Substance-Related Disorders.** This policy affirms that substance-related disorders manifest as behavioral and biomedical health problems, and recommends providing rehabilitative services rather than criminalizing pregnant women and girls' substance use and prioritizing substance use treatment services for pregnant women.

7. Council **rescinded** the 1991 Resolution on the Use of Anatomically Detailed Dolls in Forensic Evaluations.

**Membership Report**  
 2017-18 Membership Statistics, APA Division 7  
 Submitted by Sonja Brubacher, Membership  
 Chair July 23, 2017

These are 2017-18 preliminary numbers based on the June Membership roster. A more exact update will be provided at a later date.

The report offers current information about our NEW membership. The following table illustrates the number of new members we added this year, and “history” from the previous years regarding the number of new members.

Category	8/2012-8/2013	8/2013-8/2014	8/2014-8/2015	8/2015-5/2016	8/2016-7/2017	8/2017-5/2-18
Members	23	94	74	55	52	67
Associates					4	6
Affiliate (not APA member)	28	89	104	122	129	106
Student affiliates (undergrad/grad)	79	289	349	362	320	380
Total NEW (All levels)	130	472	528	541	505	559
Total NEW Members Assoc/Affil.	51	183	178	207	185	179

New business: My term of membership chair ends in December and I will not be continuing in the role as I will be on maternity leave effective 12<sup>th</sup> December, 2018. I would like to meet with the new membership chair ahead of this date to ensure effective transfer of materials.

Preliminary indication of our NEW membership numbers is in the table above (as of the June 2018 Membership Report circulated on July 25, 2018). Verified information from APA Division Services will be obtained and an updated report provided to the Div 7 EC after the APA convention. Given that the most recent report that could be obtained was from June, the preliminary numbers may be an underestimate of the actual numbers. For example, the last roster I received from Division Services dated May 6, 2018 shows 1275 members whilst the June-

end report shows 1686 members (increases in 2018 membership until the Convention are to be expected).

As of 8/2012, Division Services handles memberships. Div7 has been offering a dues free introductory year, but first-year-free memberships did not seem to translate to paid ones later. As of 2019, the first year will be half price (\$12) for all Div7 new members, except students. Previously, students were given free membership in Div7, but from 2019 onwards, student memberships will be \$6/year until the member is no longer a student. Members of Div7 no longer have to be members of APA, which resulted in a continued increase in our Affiliate memberships up until this year. This year, we added only 106 new affiliate members.

We currently have **1686 total members (442 paying members, 1244 free/dues exempt members)**. The overall number is an increase from last year, where we saw the first decrease since 2012. Increases in the past 4 years have been due in large part to surges in non-paying members, a trend which continues this year. In contrast, the total number of *new* members without the student group included is slightly lower than the previous years, with the biggest loss in the Affiliates category. The next two to three years will be key tracking membership numbers as we move away from a “first-year free” model.

Respectfully submitted, Sonja P. Brubacher, Ph.D. APA Division 7 Membership Chair

\*please see next page for membership numbers.

Division 07: Developmental Psychology

Dues Year: 2018

Month: June 2018

Date: 07/25/18

\*Dues Year 2017

\*These counts and dollars are the current year-end amounts for the previous dues year.

Associate/Member/Fellow: \$ 24.00

Professional Affiliate: \$ 24.00

<b>Paid Memberships</b>	Dues Year 2018		Year End Paid Count	YE Paid Dollars
	YTD Paid Count	YTD Paid Dollars		
Associate --Continuing	12	\$288.00	17	\$408.00
Fellow --Continuing	67	\$1,608.00	70	\$1,680.00
Member --Continuing	319	\$7,656.00	341	\$8,184.00
Professional Affiliate --Continuing	41	\$984.00	28	\$672.00
<b>Student Affiliate --New</b>	<b>1</b>	<b>\$24.00</b>		
<i>Paid Totals For May 2018</i>	<b>442</b>	<b>\$10,560.00</b>	<b>456</b>	<b>\$10,944.00</b>

<b>Free Memberships</b>	YTD Free Count	YE Free Count
Student Affiliate	312	141
<b>New Student Affiliate</b>	<b>379</b>	<b>331</b>
Member	10	12
<b>New Member</b>	<b>67</b>	<b>57</b>
Professional Affiliate	14	13
<b>New Professional Affiliate</b>	<b>106</b>	<b>133</b>
<b>New Associate</b>	<b>6</b>	<b>4</b>
Life Status Associate	10	10
Life Status Fellow	142	143
Life Status Member	200	192
<b>New Life Status Member</b>	<b>0</b>	<b>3</b>
<i>Free Totals For July 2018</i>	<b>1244</b>	<b>1039</b>

*Grand Totals For July 2018*

**1686**

*2017 YE Total: 1465*

**TO:** Division 7 Executive Committee

**FROM:** Kristen Weede Alexander, Division 7 Treasurer

**RE:** 2017 Division 7 Financial Report

**DATE:** August 9, 2018

The attached spreadsheet summarizes the assets, liabilities, income, and expenses for the last 5 years. The Young Scholars' Fund is being transitioned from a separate account to being an attribute code for tracking purposes, so it is included as a line item under "Assets" beginning in 2017.

### **EXECUTIVE SUMMARY**

Income has remained relatively stable over the past few years, primarily due to steady dues income. In 2017, income increased primarily because of increased dues income and increased value of long-term investments. Expenses have also been relatively stable over the past two years, with greater APA Division Membership costs in 2017 and fewer travel expenses. In sum, income exceeded expenses in 2017 by approximately \$1000, yielding a net income.

1. **Income.** The majority of division income comes from membership dues.
  - a. Dues income increased by almost \$1000 in 2017, and it appears to be slightly greater for 2018 compared to last year at this time.
  - b. Investment income has been increasing since 2013, although the value of our investments fluctuates with the market (consistent slight gain in short-term investments; more fluctuation in long-term). For the past two years (including 2017), interest and dividends provided much more than in previous years (over \$2000); however, such income cannot be relied upon.
  - c. Beginning in 2016, we lost CE income and have not replaced this income with income from another source. Additional awards are being considered, but they would need to come with additional funding ideas if investments are not to be depleted.
  
2. **Expenses.** The majority of division expenses are travel to the convention for Executive Committee members and award winners, although other expenses can be substantial as well.
  - a. EC Travel. We reimburse EC members a maximum of \$500 for travel to the Convention. We reimbursed 6 EC members in 2017.
  - b. Award winners. Award winners are reimbursed a maximum of \$1000 each for travel to the convention. We reimbursed 4 award winners in 2017. We also purchase plaques on alternate years for a total of about \$1000.
  - c. Young Scholars Grants. We awarded one dissertation research grant (\$500) and one early career grant (\$1000) in 2017 (same as 2016).
  - d. Convention Social Events. The social hour we co-host at the convention with Div 37 costs \$500.
  - e. Operating expenses. Division Membership service fees have been steadily increasing since 2013 at the rate of about \$200 per year, although in 2017 it greatly exceeded prior fees (approximately \$2500). For 2018, they contracted lower fees ideally bringing the amount closer to \$2000.
  - f. Sponsorship. In 2017, we did not make any contributions.
  - g. Travel and award expenses seem to be stable, but Division Membership fees have been increasing. Any sizeable (i.e., greater than \$1000) additional expenses may create a net loss if not offset by additional income.
  
3. **Young Scholars Fund.** This fund was established in 2012 to provide funding for the annual awards. Most of the recent donations to this fund have been donations of travel reimbursement funding by EC members or award winners. Our balance is now around \$2500; we are in a position to maintain our award program at these minimal levels, but not increase it. We need to discuss the function of this separate attribute code.

<b>2018 APA Division 7 Financial Report: LAST 5 YEARS</b>						
	<b>Year End 2013</b>	<b>Year end 2014</b>	<b>Year end 2015</b>	<b>Year end 2016</b>	<b>Year end 2017</b>	<b>2018 (as of 6/30/2018)</b>
<b><u>ASSETS</u></b>						
Cash	\$ 9,789.00	\$ 7,478.00	\$ 7,434.61	\$ 8,002.56	\$ 3,866.31	\$ 5,828.19
Short Term Investments (CDs)	\$ 39,590.00	\$ 39,613.00	\$ 39,664.60	\$ 39,712.05	\$ 39,930.85	\$ 40,197.82
Long Term Investments (TIAACREF, Me	\$ 13,903.00	\$ 15,021.00	\$ 15,021.24	\$ 15,087.13	\$ 16,914.84	\$ 16,914.84
prepaid expenses				\$ 17.66	-	-
Young Scholar Fund (not listed before 2017)					\$ 2,496.16	\$ 2,494.29
<b>Total (Account Balance)</b>	<b>\$ 63,282.00</b>	<b>\$ 62,112.00</b>	<b>\$ 62,120.45</b>	<b>\$ 62,819.40</b>	<b>\$ 63,208.16</b>	<b>\$ 65,435.14</b>
<b><u>LIABILITIES</u></b>						
Next Year Dues collected in advance	\$ 7,008.00	\$ 7,128.00	\$ 6,120.00	\$ 7,174.00	\$ 7,225.00	
acct payable/accrued exp	\$ 3,606.00	\$ 500.00		\$ 500.00	-	-
deferred dues					-	-
<b>Net Assets</b>	<b>\$ 52,668.00</b>	<b>\$ 54,484.00</b>	<b>\$ 56,000.45</b>	<b>\$ 55,145.40</b>	<b>\$ 55,983.16</b>	
<b><u>INCOME</u></b>						
<b><u>Investment income</u></b>						
Interest & Dividends	\$ 524.00	\$ 973.00	\$ 839.51	\$ 2,124.67	\$ 923.49	\$ 266.97
Gain on investments (unrealized)				\$ 234.08	\$ 2,295.87	
CE Credits	\$ 235.00	\$ 513.00	\$ 683.24	discontinued 2016		
<b><u>Dues/donations</u></b>						
Dues Income	\$ 11,400.00	\$ 10,366.00	\$ 10,560.00	\$ 9,816.00	\$ 10,846.00	\$ 10,609.00
New donations	\$ 600.00	\$ 600.00	\$0		\$ 10.00	
<b>Total Income</b>	<b>\$ 12,759.00</b>	<b>\$ 12,452.00</b>	<b>\$ 12,082.75</b>	<b>\$ 12,174.75</b>	<b>\$ 14,075.36</b>	<b>\$ 10,875.97</b>
<b><u>EXPENSES</u></b>						
Convention	\$ (3,524.00)	\$ (1,045.00)	\$ (1,060.00)	\$ (500.00)	\$ (1,441.29)	
Travel	\$ (9,108.00)	\$ (6,362.00)	\$ (5,563.76)	\$ (8,074.19)	\$ (6,131.94)	
Corporate Dues	\$ (250.00)	\$ (250.00)				
Other (printing, postage, etc...)	\$ (70.00)	\$ (113.00)		\$ (26.87)	\$ (117.33)	\$ (80.00)
Postage (prior to 2017, includes in "other")					\$ (817.25)	
Bank Charges			\$ (19.12)	\$ (23.61)	\$ (60.89)	\$ (22.32)
Bank charges (YSF)					\$ (5.04)	\$ (1.87)
Office (Division Membership Services)	\$ (1,052.00)	\$ (1,296.00)	\$ (1,542.86)	\$ (1,700.00)		
Sponsorship				\$ (500.00)		\$ (395.00)
Consulting/contractual fees (prior to 201	\$ (800.00)				\$ (1,812.00)	\$ (1,550.00)
Awards	\$ (2,676.00)	\$ (2,293.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (2,383.70)	\$ (2,399.80)
<b>Total Expenses</b>	<b>\$ (17,480.00)</b>	<b>\$ (11,359.00)</b>	<b>\$ (9,685.74)</b>	<b>\$ (12,324.67)</b>	<b>\$ (12,769.44)</b>	<b>\$ (4,053.99)</b>





BY -LAWS OF THE DIVISION OF DEVELOPMENTAL PSYCHOLOGY  
OF THE AMERICAN PSYCHOLOGICAL ASSOCIATION

Article I, Name and Purpose

1. The name of this organization shall be the Division of Developmental Psychology of the American Psychological Association.

2. The exclusive purposes of this organization shall be (a) to promote research in the field of Developmental Psychology; (b) to facilitate the exchange of scientific information concerning Developmental Psychology through publication and meetings; and (c) to promote high standards in the application of scientific knowledge to the practical problems of engaging in psychological services and research in this field, including for such purposes, the making of distributions to organizations under Section 50 I (c)(3) of the Internal Revenue Code (or the corresponding section of any future Federal tax code.)

3. The official publication and organ of the Division is The Newsletter.

Article II, Membership

1. The Division shall consist of three classes of non-voting members: Undergraduate Students, Graduate Students, and Affiliates. The Division shall also consist of three classes of voting members: Associates, Members, and Fellows.

2. An Undergraduate Student member shall be a Psychology major who is taking or has taken at least one Developmental Psychology course and is interested in the purposes of the Division.

3. A Graduate Student member of the Division of Developmental Psychology must be a graduate student whose program includes a significant focus on Developmental Psychology.

4. An Associate of the Division must be an Associate of the American Psychological Association for at least one year. Since January 1, 1958, requirements for Associate status in the American Psychological Association are as follows: "The individual must have (a) completed two years of graduate work in Psychology at a recognized graduate school and be devoting full time to work or graduate study that is primarily psychological in character; or (b) been granted the study that is primarily psychological in character; or (c) been granted the Master's degree in Psychology by a recognized graduate school plus having completed one year of professional work in Psychology and must be devoted to full time work or graduate study that is primarily psychological in character." In order to qualify for Associate status in the Division of Developmental Psychology, a significant portion of the work or graduate study mentioned above must be in Developmental Psychology.

5. A Member of the Division must be a Member or Fellow of the American Psychological Association, as these terms were defined on January I, 1958: "An applicant for Member status must have received the doctoral degree based in pa11 upon a psychological dissertation and conferred by a graduate school of recognized standing. Application for Membership shall also include evidence that the applicant is engaged in study or professional work that is primarily psychological in nature." A significant portion of the dissertation, study or professional work mentioned above must be in the field of Developmental Psychology in order to qualify the applicant for Membership in the Division of Developmental Psychology. On January I, 1958, all individuals who had been Associates of the American Psychological

Association automatically became Members. Any such people may become Members of the Division on Developmental Psychology if a significant portion of their graduate study or present professional work is in the field of Developmental Psychology.

6. An Affiliate Member of the Division must have received the doctoral degree based in part upon a psychological dissertation and conferred by a graduate school of recognized standing. A significant portion of the dissertation, study or professional work mentioned above must be in the field of Developmental Psychology in order to qualify the applicant for Affiliate Membership in the Division of Developmental Psychology. Application for Affiliate Membership shall also include evidence that the applicant is engaged in study or professional work that is primarily psychological in nature.

7. The designation of Fellow of the Division of Developmental Psychology shall be awarded to those Members of the Division who, in the judgment of their peers, have made a distinguished scholarly or scientific contribution in the field of Developmental Psychology. The following qualifications and procedures shall apply in the nomination and election of Fellows of the Division.

A. Qualifications. Under the by-laws of the American Psychological Association, the following minimum standards for Fellow status are applicable:

1) a doctoral degree based in part upon a psychological dissertation conferred by a graduate school of recognized standing;

2) prior membership as a Member for at least one year;

3) five years of acceptable professional experience subsequent to the granting of a doctoral degree;

4) evidence of unusual and outstanding contribution or performance in the field of Psychology;

5) for Fellow status in this Division, requirement (4) above must represent a distinguished scholarly or scientific contribution in the field of Developmental Psychology. The contribution will ordinarily take the form of published papers or books documenting the candidate's work in empirical research, the development of theory or method, or other scholarly pursuits. (No rigid criteria can be specified for determining what constitutes a "distinguished" contribution. but the following considerations may be useful as guides:)

(a) The candidate has contributed to the resolution of important issues in the field. (b)

The candidate has opened up new and fruitful areas of investigation. (c) The candidate's work has served as a primary basis for the work of others.

6) Nomination and election will be in accordance with the procedures outlined below (Article III Section 4. Clauses Band C; Article III, Section 2).

8. On all matters calling for action by the membership of the Division, each voting member (as defined in Article II, Section 1) shall have one vote, and no voting by proxy shall be allowed.

### Article III, Officers

I. The officers of the Division shall be a Divisional President, a Divisional President-Elect, a Divisional Past President, a Secretary, a Treasurer, a Newsletter Editor, three Members-at-large of the Executive Committee, two Early Career Members-at-Large of the Executive Committee, and such Divisional Representatives to the Council of Representatives of the American Psychological Association as are provided for in Article III of the By-Laws of the American Psychological Association. All Divisional officers and the elected Representatives of the Division on the Council of Representatives shall be members of the Division and shall be chosen by the members of the Division, except as provided in Section 8 and 9 of this article.

2. The term of office for the Divisional President, Divisional President-Elect, and Divisional Past President will be one year, for the Secretary three years, for the Treasurer three years, for the Divisional Representatives three years. The Divisional President is not eligible to succeed himself or herself and may not be re-elected until at least three years have elapsed since holding that office. Terms of office for all Division offices except Fellows Chair shall commence on January 1, with terms running for the calendar year.

3. The Divisional President shall serve as Chair of the Division. He or she shall preside at all business meetings, act ex-officio as Chair of the Divisional Executive Committee, exercise supervision over the affairs of the Division with the approval of the Divisional Executive Committee, and perform such other duties as are incident to the office as may properly be required of him or her by vote of the Divisional Executive Committee. In the last year of his or her term, the President shall give an address at the annual meeting of the Division. In the year following his or her term of office, the President (as Past President) shall act as Chair of the Nominations Committee and of the Policy and Planning Committee.

4. The Divisional President-Elect shall serve as Vice President of the Division for one year, and shall succeed to the office of the Divisional President in the ensuing year. During his or her term as Divisional President-Elect, the individual shall perform the duties of the Divisional President in the event of the absence or incapacity of the Divisional President, and in the case of the latter's resignation, on through his or her own term of office. He or she shall serve as a member of the Divisional Executive Committee with right to vote.

5. The Secretary shall keep the records of all meetings of the Division; issue calls and notices of meetings and of nominations for offices; have custody of property and files of the Division; collect any special dues that may be voted in accordance with Article VIH, Section I; and serve as ex-officio member of the Fellows Committee. The Treasurer shall make disbursements as authorized by the Divisional Executive Committee; and serve ex officio as member of the Program Committee.

6. The Members-at-Large of the Executive Committee and Early Career Members-at-Large Of the Executive Committee shall represent the interests of the membership in supervising the affairs of the Division as provided in Article IV of these By-Laws. They shall attend meetings of the Executive Committee with the right to vote.

7. The Divisional Representatives shall be elected in accordance with Article IV of the By Laws of the American Psychological Association, shall perform the duties and accept the responsibilities specified in Article IV of the By-Laws of the American Psychological Association. The Representatives shall also serve as members of the Divisional Executive Committee, with right to vote.

8. In the case of death, incapacity, or resignation of any of these officers excepting the Divisional President, the Divisional Executive Committee shall by majority vote elect a successor to serve until the next meeting of the Division.

9. The Divisional Executive Committee shall by majority vote elect a Newsletter Editor to serve for a three-year term. The term of the first Editor elected under these provisions shall be adjusted to be non-current with that of the Secretary. The Newsletter Editor shall edit the Newsletter of the Division and shall attend meetings of the Executive Committee with right to vote.

10. The President shall appoint a Membership Chair to serve for a three-year term. The term of the first Chair elected under these provisions shall be adjusted to be non-current with that of the Secretary. Prior to the final year of the Chair's service the current President shall appoint a Membership Chair-Elect to work

with the current Membership Chair for one overlapping year, after which the Chair-Elect shall assume the full duties of the Membership Chair. The Membership Chair shall work with the Executive Committee on all matters concerning recruitment and retention of members in all categories. The Membership Chair shall attend the meetings of the Executive Committee with the right to vote.

11. The President shall appoint a Webmaster to serve for a three-year term. The Webmaster shall be responsible for maintaining the Divisional website and listserv and shall attend meetings of the Executive Committee, with the right to vote. The Webmaster will be responsible for the maintenance of email lists, Division and Executive Committee listservs, and the Division website.

12. The Communications Committee will consist of the Membership Chair, Newsletter Editor, Secretary, and Webmaster, with the Membership Chair as Chair of the Committee. The Communications Committee will be responsible for all communications with and among the membership and with prospective members.

13. The President shall appoint an Education and Training Chair to serve for a three year (renewable) term. This person will oversee the activities of the DOTDEP (Directors of Training in Developmental Psychology) Initiative, organizing and administering all activities connected with meetings and communications among departments engaged in graduate level training in the developmental area, and will appoint additional members of the committee. At his or her discretion the chair may participate in activities concerned with education in developmental psychology at levels other than that of graduate programs.

14. The President shall appoint a Historian/ Archivist to serve for a three-year (renewable) term. This person will be responsible for assembling current and historical documents to revise and update previous histories of the division, and to maintain files of past, present and future activities, awards, officers, and other materials of record.

#### Article IV, Divisional Executive Committee

I. The Divisional Executive Committee shall consist of the Divisional President, the Divisional President-Elect, the Divisional Past President, the Divisional Secretary, the Divisional Treasurer, the Newsletter Editor, the Membership Chair, the Webmaster, the Education and Training Chair, the Historian/Archivist, the Divisional Representatives on the Council of Representatives of the Association, the Chair of the Program Committee, three Members-at-Large, two Early Career Members-at-Large, and a non-voting Graduate Student representative. The Members-at-Large shall serve for three years each in staggered terms. The Early Career Members-at-Large shall serve for two years each in staggered terms. The Graduate Student representative shall serve for two years.

2. The Divisional Executive Committee shall have general supervision of the affairs of the Division, performing the duties specified in these By-Laws. Actions of the Divisional Executive Committee affecting divisional policies are subject to approval by majority vote of the members responding to a special mail ballot.

3. The Divisional President shall be ex-officio Chair of the Divisional Executive Committee, and the Secretary of the Division shall be Secretary of the Divisional Executive Committee.

4. Voting members of the Divisional Executive Committee shall include all of those whose membership is specified in this article.

#### Article V, Nominations and Elections

1. The divisional officers and the Members-at-large of the Divisional Executive Committee shall be elected by a preferential count of the members of the Division responding to a mail or electronic ballot.
2. The Secretary shall arrange with the Past President as Chair of the Nominations Committee to issue a call for nominations for the offices of Divisional President-Elect, Secretary, and Treasurer in those years when a term of office expires, for the offices of Divisional Representatives, for Members-at-large of the Divisional Executive Committee, and for two members of the Fellows Committee, not later than January 1 of each year. The nominating ballot shall provide spaces for at least three names for each office to be filled. Nominations shall be by means of a preferential voting system.
3. The Nominations Committee shall send a list of nominees in rank order to the Central Office by March 15 of each year. The Nominations Committee must determine eligibility and willingness to serve prior to submission of the list.
4. Individuals may be nominated for only one office in any given year, except when one of the offices is that of Divisional Representative. Individuals whose names appear on two lists have the right to choose for which office they will run. An office-holder may accept nomination for another office with the understanding that, if the individual is elected he or she will resign from the first office.
5. At least three nominees shall be named on the election ballot for the office of Divisional president-elect and there shall be at least twice as many nominees as there are persons to be elected for each other office.
6. The preferential count of the votes for each office shall be obtained by the Divisional Secretary from the Election Committee of the Association. The Secretary informs the successful and defeated officers of the results of the election. The names of the newly elected officers of the Division shall be reported at its annual business meeting.
7. Officers shall assume office on the first day of the calendar year (January 1) and shall hold office until their successors are elected and assume office in their stead. If an officer should fail to accept his or her election, the place shall be filled by a majority vote of the Executive Committee.

#### Article VI, Meeting

I. The annual meeting of the Division shall take place during the annual meeting of the Association, and in the same locality, for the transaction of business, the presentation of scientific papers, and the discussion of professional matters. The Division shall seek to coordinate its program with, and participate in, the program of the Association.

#### Article VII, Committees

1. The Committees of the Division of Developmental Psychology shall consist of such standing committees as may be provided by these By-Laws and such special committees as may be established by vote of the Divisional Executive Committee. Committees shall serve for one year unless otherwise specified.
2. The Fellows Committee shall consist of four elected members and the Divisional Secretary, who shall be an ex-officio member of the Committee but shall not be its chair. Two members shall be elected annually for a two-year term, the member receiving the most votes serving as Chair of the Committee in his or her second year. No member may serve two terms in succession on the Committee. All members of the Fellows Committee must be Fellows of the Division. It shall be the duty of the Fellows Committee to receive applications for Fellowship status, to examine the credentials submitted in the light of Fellow

requirements set forth in Article II of these By-Laws, and to recommend to the Divisional membership and the general Association those persons who meet the requirements specified in the aforementioned Article II. A favorable recommendation requires an approving vote by at least four of the five members of the Fellows Committee. It shall be the duty of the Secretary to receive and act upon applications for all other classes of membership, both voting and non-voting, as specified in Article II.

3. The Program Committee shall consist of two members serving staggered terms of two years each. In any one year, the member of the Committee serving his or her second year serves as Chair. The Division President in consultation with the Divisional Executive Committee shall appoint from the members of the Division to fill vacancies or unexpired terms. It shall be the duty of the Program Committee to make arrangements for the program and annual meeting of the Division in accordance with the Provisions of Article VI of these By-Laws, and to coordinate the divisional program with that of the Association through the Association Convention Program Committee.

4. The Nominations Committee shall consist of the past President as Chair and two other members of the Division. It shall be the duty of this committee to receive and count the nominations received by mail, as provided in Article V of these By-Laws and report the results to the Central Office of the Association and to the Division Secretary.

#### Article VIII, Dues

1. Changes in annual dues and assessments of any special dues shall be recommended by the Divisional Executive Committee and decided by majority vote of those present and voting at an annual meeting or responding to a mail ballot of the members.

2. The minimum membership dues shall be one dollar a year for each member, paid to the Division by the American Psychological Association out of the member's annual subscription to the Association.

3. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, directors, officers or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of Section 501(c)(3) purposes. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

4. Upon the dissolution of this organization assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future Federal tax code, or shall be distributed to the Federal government, or to a state or local government, for a public purpose.

#### Article IX, Amendments

Amendments to these By-Laws may be adopted by the Division by either of two procedures: (1) by vote of two-thirds of the members present at any annual meeting; or (2) by a majority vote of the members of the Division responding to a mail or electronic ballot providing that each proposed amendment has been first (a) presented and read at the preceding annual meeting; or (b) mailed or electronically sent to the most recent address of each member or published in the official organ of the Division, at least two months prior to the final vote.